



# BARNSTABLE FIRE DISTRICT WATER DEPARTMENT

1841 Phinney's Lane  
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## Demolition Procedure

If there is a water meter inside the property, we need to gain access to the meter (usually inside the basement) to disconnect, remove and store the meter along with the electronic reading device (this device is wire to the meter but usually attached outside the home). If the meter is located in a pit, we can access it without someone meeting us at the property. If the meter is not removed and stored, the customer or contractor will be financially responsible for the replacement cost, tax and labor of new equipment.

In order for a District customer to obtain a demolition permit through the Town of Barnstable, the customer must contract (hire on their behalf) a District approved contractor to disconnect their water service. Once the service has been disconnected, the contractor must contact us (BEFORE THEY HAVE BACKFILLED) in order that we may inspect it. Once we have inspected the disconnected water service, we will provide a letter confirming such and the customer can take that letter to the Town for the demolition permit at the Town of Barnstable offices on Main Street, Hyannis.

1. CALL CONTRACTORS - Call two or three contractors for cut & cap prices. With a rough idea how far from the street to your dwelling you are they should be able to give you a rough idea of cost. This may end up being a good way to discuss with them installation of your new water service once the dwelling is re-built.
2. DIGSAFE MARK OUT REQUESTS - Once you have a date from your contractor for your cut & cap of your water service, then you or they will be able to call Digsafe at 811. They will handle sending their electronic requests for mark outs of GAS, ELECTIRC & CABLE but will still need to call us directly as we do not subscribe to their system but are happy to go out and mark your water service at no charge. We like to have the ticket number they give you. We are each required to respond within 72 hours to this request, so it's taken care of right away, so to speak.
3. Have us SHUT OOFF WATER & REMOVE METER AND READING DEVICE when you have a solid plan on the contractor's calender.
4. CONTACT US AHEAD OF TIME – Please have your contractor call us to let us know when they're going to cut and cap the service 2-3 days before. This gives us a heads up & we note it in our calendar.
5. CONTACT US WHEN FINISHED CUT & CAP (CONTRACTOR CALLS US - BEFORE THEY BACKFILL) – Once the contractor has cut and capped the water service to your dwelling, have them call us and we will come out and inspect/verify the job.
6. LETTER FOR TOWN – Once we have verified the completion of the cut and cap, we will provide a letter for you to the Town of Barnstable which allows you to obtain a DEMO PERMIT from the Town of Barnstable. We also keep a copy in your customer file here at our office for historical records for the property. I can email you and/or the contractor that form, or it can be picked up in our office in person, which will be taken over to the Town office.