



# BARNSTABLE FIRE DISTRICT WATER DEPARTMENT

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## Barnstable Fire District Water Department Water Service Technician II

The Barnstable Fire District Water Department is seeking applicants for the position of Water Service Technician II. The pay range is \$23-\$34 hourly based on licenses and experience. Applicants will receive fair and impartial consideration without regard to race, sex, color, religion, national origin, age, disability, veteran's status, sexual orientation, or other legally protected category. Applicants must have or be able to obtain within one year a 1-D Massachusetts Drinking Water Operator's license. Applicant must successfully pass a pre-employment physical, drug screening and C.O.R.I. background check, must have and maintain a valid Massachusetts driver's license, high school diploma or GED with the ability to frequently lift up to 50 pounds, skill in the use of small equipment; power and hand tools experience preferred.

This position works 40 hours per week from 8:00 AM through 4:30 PM, Monday through Friday and may require overtime, weekends, holidays and nighttime work.

Preference Date to Apply: Tuesday, January 9, 2024, by 4:30 PM. The position will remain open until filled, but candidates who apply by the above date will be given additional consideration over later applications.

The Barnstable Fire District is proud to be an EEO/AA employer.

Please see the attached job description for more information.

## **BARNSTABLE FIRE DISTRICT WATER DEPARTMENT**

### **SERVICE PERSON II JOB DESCRIPTION**

#### **DEFINITION:**

This is an hourly position based upon a forty-hour work week. The individual hired for this position will be selected by the Superintendent with the approval of the Board of Water Commissioners. The incumbent will be responsible for technical and manual work related to the installation, operation and maintenance of the District's treatment and distribution facilities. The incumbent performs similar or related work as required. Proper record keeping, in accordance with Department and State regulations, is an essential function of this position.

#### **SUPERVISION:**

The incumbent works under the general direction of the Assistant Superintendent and will be required to abide by the Personnel Policies of the Department.

#### **JOB REQUIREMENTS:**

The position requires that the incumbent possess a valid Class D Massachusetts Motor Vehicle Operators License. The incumbent must obtain a Massachusetts Drinking Water Operators License with a certification of Distribution Grade D-1 and Treatment Grade T-1 within a period of one year of being hired for the position. These licenses must be maintained for the duration of the employee's tenure in the position. The position will require overtime, weekends, holiday or night work. The position requires Well Duty coverage on a rotating basis for weekends, holidays, vacations, and illness which will be compensated for. The individual will also be required to participate in a rotating 24-hour emergency Standby/On-Call Duty from the end of normal working hours Friday afternoon to the beginning of successive working hours Friday morning which will be compensated for. This position requires the incumbent to have the ability to exercise considerable judgement.

#### **DUTIES:**

The position requires manual and technical work in the total water system. Duties include installation, operation, and maintenance of water supply facilities including well fields, pumping stations, treatment facilities, and water storage structures. Duties include construction, maintenance, and repair of the water distribution system including water mains, water services, water meters, gate valves, and other ancillary equipment. Duties include administrative office work including record keeping, computer data entry, and interpretation of plans or schematics. Duties include operating and controlling the Department's Supervisory Control and Data Acquisition system. The position requires customer service, vendor relations, and duties as required by the Superintendent and Assistant Superintendent. The position requires mandatory training in the delivery, safe handling, and the introduction of chemicals into the water system.

WORK ENVIRONMENT:

Work is performed in office, shop, and field environments. The individual may be exposed to adverse weather conditions, roadwork traffic, water under pressure, communicable diseases, and confined spaces with potentially explosive and/or toxic environments. Operates a variety of machinery and equipment, including but not limited to light trucks, power tools, auxiliary engines, pumps, lawn mowers, and hand tools. The individual may be exposed to hazardous chemicals, electrical hazards, motors, and machinery with rotating parts. The individual will have the ability to establish and maintain effective working relationships with superiors, other personnel, vendors, contractors, and the general public.

QUALIFICATIONS:

A high school diploma or GED certificate will be required. Basic oral, written, and communication skills required. Skill in the use of hand tools and equipment is required. The ability to make sound decisions to maintain a safe work environment is required.

PHYSICAL REQUIREMENTS:

Moderate physical effort is generally demanded. The position will require the individual to have the ability to stoop, bend, squat, kneel, and work in cramped quarters. The position will occasionally require the ability to lift heavy objects up to 50 pounds.

Probation Period:

The position is subject to a one-year probationary period.

**I understand that any job offer is contingent on a Criminal background Check (CORI). I understand that a pre-employment physical examination by a physician of the Department's choosing will be required for newly hired employees. I also authorized the Barnstable Fire District to contact former employers to verify information and release any liability resulting from the verification process.**

**I have read and understand the information contained in the above Job Description.**

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(Signature of Applicant)

(Date)

This Job Description does not constitute an employment agreement between the employer and the employee and is subject to change by the employer as the needs of the employer and the requirements of the job may change.

11/16/2023

# APPLICATION FOR EMPLOYMENT

We are an equal opportunity employer, dedicated to a policy of non-discrimination in employment on any basis including race, color, age, sex, religion, handicap or national origin.

## PERSONAL INFORMATION

Date \_\_\_\_\_

Name

Last

First

Middle

Present Address

Street

City

State

Zip

Permanent Address

Street

City

State

Zip

Phone No.

Referred By

Are you 18 years of age or older?  Yes  No

## EMPLOYMENT DESIRED

Position

Date You Can Start

Salary Desired

Are You Employed Now?  Yes  No

If So May We Contact Your Present Employer?

Yes  No

Ever Applied to this Company Before?  Yes  No

Where?

When?

## EDUCATION

Name and Location of School

Circle Last Year Completed

Did You Graduate?

Subjects Studied and Degree(s) Received

High School

1 2 3 4

Yes  
 No

College

1 2 3 4

Yes  
 No

Trade, Graduate, Business or Correspondance School

1 2 3 4

Yes  
 No

## GENERAL

Subjects of Special Study or Research Work

Job Related Skills (computer, driver's license certifications, etc.)

**EMPLOYMENT HISTORY** List below your last four employers, starting with the last one first.

Date Month and Year	Name and Address of Employer	Phone Number	Supervisor	Salary (upon leaving)	Position	Reason for Leaving
From						
To						
From						
To						
From						
To						
From						
To						

**REFERENCES** List below three persons not related to you, whom you have known at least one year.

Name	Address	Phone Number	Position	Years Acquainted
1				
2				
3				

**If you are to be hired by the company, you will be required to attest to your identity and employment eligibility, and to present documents confirming your identity and employment eligibility. You cannot be hired if you cannot comply with these requirements.**

**AUTHORIZATION**

I certify that the facts contained in this application (and accompanying resume, if any) are true and complete to the best of my knowledge. I understand that any false statement, omission, or misrepresentation on this application is sufficient cause for refusal to hire, or dismissal if I have been employed, no matter when discovered by the Company.

I understand that any employment is conditioned on a background check. I authorize the Company to thoroughly investigate all statements contained in my application or resume, and I authorize my former employers and references to disclose information regarding my former employment, character and general reputation to the Company, without giving me prior notice of such disclosure. In addition, I release the Company, any former employers and all references listed above from any and all claims, demands or liabilities arising out of or related to such investigation or disclosure.

**I understand and agree that nothing contained in this application, or conveyed during any interview, is intended to create an employment contract. I further understand and agree that if I am hired, my employment will be "at will" and without fixed term, and may be terminated at any time, with or without cause and without prior notice, at the option of either myself or the Company. No promises regarding employment have been made to me, and I understand that no such promise or guarantee is binding upon the Company unless made in writing by an authorized Company representative.**

If I am offered employment I agree to submit to a medical examination and drug test, if required, before starting work. If employed, I also agree to submit to a medical examination or drug test at any time deemed appropriate by the Company and as permitted by law. I consent to such examinations and tests, and I request that the examining doctor disclose to the Company the results of the examination, which results shall remain confidential and segregated from my personnel file. I understand that my employment or continued employment, to the extent permitted by law, is contingent upon satisfactory medical examinations and drug test, if required, and if I am hired a condition of my employment will be that I abide by the Company's Drug and Alcohol Policy.

I understand that acceptance of this form does not indicate there is a position open and does not obligate the Company to hire. If hired, I agree to abide by all Company work rules, policies and procedures. The Company retains the right to revise its policies or procedures, in whole or in part, at any time.

Date

Signature

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