

BARNSTABLE FIRE DISTRICT
1841 PHINNEY'S LANE
BARNSTABLE, MA 02630

PRUDENTIAL COMMITTEE MEETING SEPTEMBER 12, 2023

The meeting was called to order at 4:00 PM by Prudential Committee Chairman William Jones at the Water Department Office, 1841 Phinney's Lane, Barnstable. Also, in attendance was Prudential Committee member Andrew Miller, Water Commissioners David Mason, Stephen Whitmore and Evelyn Bassetts and Water Department Superintendent Sean Anderson, Fire Chief Christopher Beal, Deputy Fire Chief Kevin Brailey, Treasurer Rick Buffington and Clerk Charles Eager.

Minutes for August 8, 2023 were accepted by the Prudential Committee.

Water Department

- Water Department is under budget for FY 2024. Having spent 13% over 19% of the year.
- Currently have a leak down at the end of Millway. Need to locate and find the leak. Hopefully looking to have a quick repair at this time. Keep the line in mind for a Capital Project. It has leaked in the pass and is under the drainage pipe passing through the bottom of catch basins.
- \$11,473.07 received from GEICO for reimbursement of Hydrant replacement on 6A.
- Well 4 redevelopment this week. The pump, shaft and discharge head needed additional repairs. It was cheaper to replace the motor than repair it.
- Working on updating the Water Department's IT Security. This is a requirement from MIA and DEP. Working with Bill Murray from Fire Stream IT LLC to come compliant with MIA and then work on DEP's requirements.
- Hosted pre-bid site meeting last week for New Treatment Plant. Filed Sub Bid opening 9/21/2023 @ 11 AM and General Bid Opening 9/28/2023 @ 11:00 AM. Looking to move up next month's meetings to October 5, 2023 to vote to award bids. Prudential Committee agrees to the change.

Fire Department:

- FY2024 is on budget. Spent 18% over 19% of year.
- No change in grant status. Still waiting on news on application to replace and add extraction and stabilization equipment to both engines and ladder truck. Announcements began in late August and run through the fall.
- The first phase grant of the Regional Emergency Communication Center has been awarded. All three towns are working on (Intermunicipal Agreement) IMA's and will start working group by end of summer to determine various items of concern.
- The front of the station remodel is moving slowly as the Department waits on word on donations of products and labor. The project is being broken in 2 parts: the landscaping and

parking as the first part and the 9/11 memorial being the second part. Work on the first part should start soon. Work on the 9/11 memorial will be completed after a fundraising effort by the union to cover all those costs and is slated for completion before next year's ceremony.

- Boiler replacement still at 99% complete.
- Kitchen renovation is moving forward. The final cabinet design is completed and moving to the construction phase by Lewis and Wheldon Custom Cabinets. Appliances have been selected and ordered. Custom kitchen table has been delivered and is in use. Department Chaplain is working on contractor for kitchen floor. Bellew Flooring and Tile is providing the flooring at cost and the Harbor Church is covering the cost of the floor and providing volunteers to assist in the installation.
- The HVAC Scope of Work went out to bid and 2 bids were received. Both quotes were between 2 – 2.5 times the original estimates provided in February. The Department will look to break the project up into 3 phases and potentially come back to the voters for additional funds.
- IT Contract with Secure Networks has been terminated and has moved in-house. Services are being overseen by Firefighter Bill Murray.
- Lieutenants Exam is being held this week (written) and next week (practical) with the anticipation of having 4 members announced and promoted to the rank of shift lieutenant by October 1st at the latest.
- P200 replacement is complete. Currently having plow and parts from old P200 put on it.
- The trade of the 2006 Ford F250 pickup truck for the 2018 inflatable boat with motor and trailer has been completed.
- Last two new hire firefighters are attending the Mass State Fire Academy at Bridgewater.
- Department selected to undergo Medicare Ground Ambulance Date Collection System audit. Currently in the data collection phase. Chief has found a private company, Public Consulting Group who can assist in the process. The Department would like to enter in an agreement with them to facilitate the process to the best of their abilities. The cost is \$10,000 due upon successful receipt of the report to MGADCS in the fall of 2024. Prudential Committee agree to hiring the company.
- Fire Department would like to declare an inflatable boat and 6 hp motor surplus property plus tools past their useful life and dispose of them in the best interest of the District. The boat and motor will be put out to bid. Prudential Committee gives it ok.

Treasurer:

- Treasurer on track to finish FY 2024 under budget.
- August cashbook balanced to the bank and the general ledger with no variances.
- Treasurer reported on Solar Revenues for the last three years: FY2021 - \$29,839, FY2022 - \$28,301 and FY 2023 \$78,529. Sean explained that the District is entitled to a percentage of electricity generated. It is allocated to the District accounts. Twice a year he can transfer credits from one account to another. If one has \$5,000 credit and another has \$4,000 bill, he can transfer \$4,000 to the account with the charge. He wonders if there was a surplus could it be sold to another municipality? The District pays CVEC \$2,000 – \$3,000 to oversee the administration of the solar arrays. Use the credit to pay all our bills.
- Free Cash will be certified in the next few days. Estimated at \$607,000.

- The Audit for FY 2023 has started last week and Treasurer expects it to be complete in the next few weeks.
- Treasurer has started work on recap documents.
- Treasurer will ask Town Assessor to schedule classification hearing at our next meeting.

Clerk:

- Nothing

Prudential:

- Discussion on Hanover/Hyannis II. Water Department needs additional information such as better site plan and projected water use by an independent engineering firm. Water Superintendent Anderson said they will need to mitigate the water they are using. They should be responsible for the cost of increasing our Water Withdrawal Permit with DEP. Prudential Chairman Jones asked how will this effort our infrastructure? Board of Water Commissioners Chairman Dave Mason said the more water pumped the more costly the treatment plant will be. Fire Chief Beal said he will be requesting additional staff. At this time nothing will be signed until all are in agreement.
- Motion made, seconded and passed to set up a Fire Station Needs Committee. There would be 1 Prudential Committee member, Fire Chief/Deputy Fire Chief, 1 Union member and 4 citizens.
- Reminder Bylaw Committee will be starting in October.

Motion made, seconded and passed unanimously to adjourn the meeting.

Next Meeting is October 5, 2023