

BARNSTABLE FIRE DISTRICT
1841 PHINNEY'S LANE
BARNSTABLE, MA 02630

PRUDENTIAL COMMITTEE MEETING AUGUST 8, 2023

The meeting was called to order at 4:00 PM by Prudential Committee Chairman William Jones at the Water Department Office, 1841 Phinney's Lane, Barnstable. Also, in attendance was Prudential Committee members Andrew Miller and Peter Eastman, Water Commissioners David Mason, Stephen Whitmore and Evelyn Bassetts and Water Department Superintendent Sean Anderson, Fire Chief Christopher Beal, Deputy Fire Chief Kevin Brailey, Treasurer Rick Buffington and Clerk Charles Eager.

Minutes for July 11, 2023 were accepted by the Prudential Committee.

Water Department

- Water Department is under budget for FY 2024. Having spent 5% over 9% of the year.
- Hydrant replacement on 6A went well. Water was off for about 5 hours. Hydrant was flushed in both directions after installation.
- New Treatment Plant is nearing 100% design and was submitted to the DEP and SRF on August 1, 2023. Project is moving on schedule. Next is to receive design comments from Mass DEP by August 18, 2023, submit advertisement to the Central Register and COMMBUYS on August 23, 2023, bid documents available to bidder on August 30, 2023, pre-bid site meeting on September 6, 2023, filed sub bids due September 21, 2023, general bids due September 28, 2023 and review bids and award construction contract on October 27, 2023.
- Annual Tank inspections were performed on July 31, 2023. Tank 1 was fully inspected inside and out. Approximately 2 inches of sediment was removed.
- Well 4 is up for redevelopment as Well 3 was in early spring. Superintendent has solicited quotes to have Well 4 removed, inspected and chemically redeveloped. Maher Services was low bid at \$18,745.00. They would like to proceed and schedule the work.

Fire Department:

- Fire Department spent 100.42% of their budget for FY 2023. With the Reserve Fund transfer the Department finished the year with \$371.16 surplus.
- FY2024 is on budget.
- FEMA Grants are expended and in closeout process. Both SAFER Grants are running smoothly. The SAFER Grant for 1 firefighter will end in January and will then be covered in the annual budget.
- Waiting on word on the latest grant for replacement and addition extrication equipment to both engines and ladder truck. Announcements begin in August and go through the fall.

- The first phase grant of the Regional Emergency Communication Center has been awarded. All three towns are working on IMA's and will start working group by end of summer to determine various items of concern.
- The Chief would like to give a special word of thanks to Deputy Chief Brailey, Karen Hickey and all members of the Department for stepping up and helping during the Chief's deployment to Vermont last month.
- Fire Department has received the Certified Public Expenditure reimbursement for FY 2022 in the amount of \$148,123. It has been applied to the Ambulance Account. The Chief and Karen Hickey will be working on next year's reimbursement.
- The front of the station remodel is moving forward as planned and construction will start in the coming weeks. Plans are available on line. Old Kings Highway has approved the plan for 9/11 memorial.
- Boiler replacement still at 99% complete.
- Kitchen renovation under way, scope of work was completed, posted and only one quote received from Weldon Custom Cabinets. Department is going ahead with quote. Appliance have been selected and waiting on price. Custom kitchen table has been delivered. Department Chaplain is working on contractor for kitchen floor.
- P200 replacement has been registered, painted to match the fleet and is out for lettering, lighting and upfitting. Should be in service in the next 2-3 weeks.
- The agreement to purchase fuel from Hyannis Fire District is going well so far.
- Informed Secure Networks of intent to cancel, they have a 90-day cancellation period which will end in August.
- Chief presents a letter to the Prudential Committee requesting the old P200 be declared surplus property and enter into agreement with Sandwich Fire Department to trade the truck for a 2018 inflatable boat with motor and trailer. **Motion made, seconded and passed unanimously by the Prudential Committee to declare 2006 Ford F250 pickup truck surplus property. Motion made, seconded and passed unanimously by the Prudential Committee to enter into agreement under MGL C. 30B to enter into agreement with Sandwich Fire Department to trade the 2006 Ford F250 pickup truck for their 2018 inflatable boat with motor and trailer.**
- Last two firefighters will attend the Mass State Fire Academy at Bridgewater starting September 11, 2023.
- Chief presents Comstar write-off from FY 2022. Auditors prefer District write-off uncollectable receivables. The amount to be written off is approximately \$123,000. **Motion made, seconded and passed unanimously by the Prudential Committee to waive the uncollectable \$123,000 Ambulance receivables.**

Treasurer:

- Treasurer will finish FY 2023 under budget by about \$8,000.
- Treasurer has expended 45% of FY 2024 budget due to prepaying the retirement assessment and property insurance.
- June and July cashbooks balanced to the bank and the general ledger.

- Treasurer waiting on Town Treasurer to sign off on the receivable balances. All other Free Cash reports are ready to submit to DOR.
- Encumbrances and articles have been carried forward to FY 2024.
- The books for FY 2023 have been closed.
- A Reserve Fund transfer for FY 2023 in the amount of \$10,500 was made to the Fire Department budget resulting in a balance of \$371.16

Clerk:

- Nothing

Prudential:

- Reminder Bylaw Committee will be starting in October.

Motion made, seconded and passed unanimously to adjourn the meeting.

Next Meeting is September 12, 2023