

**BARNSTABLE FIRE DISTRICT**  
**1841 PHINNEY'S LANE**  
**BARNSTABLE, MA 02630**

**PRUDENTIAL COMMITTEE MEETING AUGUST 10, 2021**

The meeting was called to order at 4:00 PM by Prudential Committee member William Jones at the Water Department Office, 1841 Phinney's Lane, Barnstable. Also, in attendance was Prudential Committee members Joshua Miller and Andrew Miller, Water Commissioners David Jones, Stephen Whitmore and Evelyn Bassett, Water Superintendent Tom Rooney, Fire Chief Frank Pulsifer and Clerk Charles Eager.

No public comment

Motion made, seconded and passed to approve the July 13, 2021.

Water Department:

- Water Department is under budget for FY 2021. Spent 8% of FY 2022 budget.
- Well 1 work is proceeding. Electrical work is currently being done.
- Water Commissioner Chairman David Jones along with Prudential Committee Chairman William Jones had a productive meeting with the Town Manager and Assistant Town Manager. They will work with the District to get state and federal money. The Town Manager offer suggestions on what to do and what they can do together. Need to get rough draft report on the Airport. With the County we are in the same position. Should get a copy of the Beta Group report funded by the County which we have allowed to take sample from our property. Neither entity has taken responsibility for polluting the District wells.
- Water Commissioners met with Tom Sexton on a rate study. It doesn't look like there will be any money coming from the state and federal government because everyone is in the same position. The Board of Water Commissioner most likely will vote for a rate increase at the September meeting effective January 1, 2022. The increase will be 20% per year for the next five years. Once the filter plant on line the operating budget will go up to \$2,000,000 a year. Even with the rate increase proposed the funds will be under the \$2,000,000 target.

Fire Department:

- Fire Department is on budget for the FY 2022 year.
- Chief has submitted FS-45 Financial Reports for all FEMA Grants. FEMA Go site had some issues so FY 21 awards were delay but site is up and going and awards will be posted from now until September 30, 2021.
- Ambulance 204 is now due in mid-October 2021 or later. Trouble getting parts.
- Ladder Truck is on track for completion October 2021. With delivery expected November 2021.
- Shift Commander Vehicle C-212 has been purchased from Liberty Chevrolet on state contract. It being painted red and gray and should be delivered soon. Working on outfitting with radios and equipment have some trouble getting lighting.

- 1935 Mack Fire Engine has been insured and registered. It will need some work in the next year.
- Administrative Assistant Karen Hickey wrote and was awarded a \$6,417.20 CPS (Child Passenger Safety) Grant Through the Executive Office of Public Safety. Grant will augment the Department's child passenger safety program. The Department has 5 CPS technician including Karen Hickey.
- Captain Brian Tyson completed the CPSE (Center for Public Safety) Fire Officer Credentialing. He is one of 559 CPSE credentialed fire officers in the world.
- Medicare Revalidation Process is going on and should be completed by the end of August.
- Insurance Services Office (ISO) review will be conducted this fall. Last review the District missed Class 2 by under 2 points.

Treasurer:

- Cash has been balanced to the bank and the general ledger with no variances for the months of June and July.
- Encumbrances and article carryforwards have been moved forward.
- Sunset articles from Annual District Meeting have been moved to help fund the FY 2022 budget.
- Treasurer is providing documentation to the auditors for the FY 2021 audit.
- Treasurer has reset a laptop to factory settings and will be using this as a dedicated computer for banking.
- Open enrollment for insurance has ended. Payroll system has been updated with new cost of health insurance. There is no change in rates for dental, vision and life insurances.
- Treasurer has started preliminary work with the Department of Revenue regarding Free Cash certification for June 30, 2021.

Clerk:

- Nothing

Prudential Committee:

- Prudential Committee Chairman Jones discussing letters from the Union on an unforeseen consequence with the addition of another firefighter position. The contract allows for two firefighters to be on vacation on the same shift based on seniority. With the additional firefighter it was decided to create a day shift position. The EMS Officer took the day shift position and he is fourth in seniority in the Department. A couple of times two member of a group were looking to take vacation and so was the EMS Officer. This created three people on a shift wanting vacation so lowest senior member was bumped from vacation. It was decided to have a meeting with the Union. Chairman Jones will see if August 19, 2021 is good with the Union. He let the Clerk now if it is good to post the meeting.

**Motion made, seconded and passed unanimously by the Prudential Committee to adjourn the meeting.**

**Next Meeting is September 14, 2021**