

**BARNSTABLE FIRE DISTRICT  
1841 PHINNEY'S LANE  
BARNSTABLE, MA 02630**

**PRUDENTIAL COMMITTEE MINUTES JULY 14, 2020**

The meeting was called to order at 4:00 PM by Prudential Committee Chairman William Jones at the Water Department Office, 1841 Phinney's Lane, Barnstable. Also, in attendance were Prudential Committee member Joshua Miller and Andrew Miller, Water Commissioners David Jones and Evelyn Basset, Water Superintendent Tom Rooney, Fire Chief Frank Pulsifer, Treasurer Rick Buffington and Clerk Charles Eager.

No public comment

Motion made, seconded and passed to approve the May 12, 15, and June 9, 2020 minutes with one correction Treasurer Rick Buffington was in attendance at the June 9, 2020 meeting.

Water Department:

- Water Department finished the year under budget and will be returning approximately \$16,000.
- Water Commissioners met with Tom Sexton who working on state grants and 0% loans.
- Well 5 has been shut down. It exceeded the state advisory limits for PFAS chemicals. Water Department is preparing a soft notice to be put on the website.
- The KOH tank is going out to bid in January.
- Superintendent Rooney approached the Lyndon Lorusso Charitable Foundation for a donation of money. Has not got a reply yet.
- Cape Cod has been declared in a Level 1 drought.
- No news on the class action lawsuit.
- Agreement made to pay the Solar Array developer back his personal property taxes assessed. Prudential Committee gives it blessings.

Fire Department:

- Fire Department came in overbudget by \$22,096.34. **Motion made, seconded and passed by the Prudential Committee to transfer \$20,067.00 from Reserve Account and \$2,029.00 from the Prudential budget to the Fire Department budget.**
- Incidents are 1% over F/Y 2019.
- Reimbursement received from North Carolina (\$12,316.17) for Hurricane Florence assistance.
- On July 7, 2020 the Massachusetts CPE Medicare Reimbursement Program paid the Fire Department \$135,112. Chief will apply again when application opens again in the Fall.
- **(2018)** Assistance to Firefighter Grant with the awarded equipment grant the Department has received, programmed, installed and placed in service all radios. Due to best pricing after purchasing all radios there was a surplus of \$18,297.44. Chief has submitted a grant amendment to purchase 5

additional radios, 8 spare microphones and 10 spare antennas. Grant will likely close mid to late August.

- **(2019)** Assistance to Firefighters Grant – Equipment Grant the Chief has put in for a \$1.2 million Quint. It would replace Ladder 206 and Engine 205. Both are coming up on their life expectancy. Awards expected in August or September.
- Chief recently submitted an **(2019)** Assistance to Firefighters Grant – SAFER Program for a firefighter position. Submitted grant because runs had been increasing and the possibility the staffing study determines they need more manpower. Since submitting the grant the provisions have change dropping to dropping municipalities cost share. The Grant will pay 100% of firefighter's cost for all 3 years. Awards expected in August-September.
- Chief submitted for **(2019)** Assistance to Firefighters Grant - COVID-19 Supplemental. Very limited on what it can be used for such as Personal Protective Equipment related to COVID-19. Submitted for \$22,708 for personal protective equipment and a decontamination machine. There is a 95/5 % split.
- Fire Department submitted for federal CARES Act Provider Relief Fund. Reimbursed for Medicare transport COVID expenditures for June the Department received \$11,997. Applied for an additional \$40,400 for lost Medicare revenue for April and May.
- Will be submitting for MEMA Federal reimbursement for COVID expenses. Have completed applicant briefing with FEMA representative. Chief is itemizing equipment and personnel costs directly related COVID-19. Federal government is providing 75% reimbursement of eligible costs. This allowed the Fire Department to keep temporary employee Reid Mason part June 30. His salary and overtime is eligible for reimbursement.
- Ladder 206 aerial was repaired and tested at Pierce. It passed inspection. Pierce performed UL NDT at the factory which it failed due to a leaking aerial swivel. A new aerial swivel has been installed. It failed the UL test again due to leaking waterway and issue with electronics for nozzle. Both are minor issues. The parts have been ordered. The Ladder is in service.
- Staffing Study was awarded to Municipal Recourses, Inc. and is moving forward. Site visit have been impacted due to COVID-19 but electronic transfer of data is keeping process moving. Company has requested flexibility with timeline because some of the work requires them to be on site. Chief spoke for the District saying we would allow flexibility. Consultant will be on site July 29, 2020 and will meet with the Prudential Committee at 4 PM that day.
- Chief and Deputy Chief are do for negotiation. Chief request to defer to the Fall of 2

#### Treasurer:

- The Prudential budget has been 91% expended. Will come in underbudget by approximately \$82,000 for FY 2020.
- Contributions have made to the high deductible health insurance plans on July 1, 2020.
- Treasurer ask Prudential Committee if he should pay full contribution for new member joining August 1, 2020. Prudential Committee said it was alright to give the full contribution.
- Treasurer requested the Department Heads to send him there encumbrances article carryforwards as soon as possible. The last warrants will be processed this week.
- The Auditors will be in the office for the audit on August 10<sup>th</sup>. Treasurer has sent several reports so they can start the audit remotely.
- Health insurance changes needed to be submitted by May 31, 2020.

- OID Insurance has been transferred back to VFIS effective July 1, 2020. MIAA has been notified of the termination.
- Payroll of July 9, 2020 will be a split payroll with 11 days in FY 20 and 3 day in FY 21. Department head how they want split the pay. Treasurer will be looking for a new firm to do at least one year. He will try and get one- and three-year quotes from them.
- Treasurer was informed by our Auditors that they have suspended all their municipal audits for the remainder of 2020.

Clerk:

- Thought Annual Meeting went well. Everyone thought the accommodations

Prudential Committee:

- Nothing

Motion made, seconded and passed unanimously to adjourn the meeting.

**NEXT Meeting is August 11, 2020**