

**BARNSTABLE FIRE DISTRICT  
1841 PHINNEY'S LANE  
BARNSTABLE, MA 02630**

**PRUDENTIAL COMMITTEE MEETING JULY 11, 2023**

The meeting was called to order at 4:00 PM by Prudential Committee Chairman William Jones at the Water Department Office, 1841 Phinney's Lane, Barnstable. Also, in attendance was Prudential Committee members Andrew Miller and Peter Eastman, Water Commissioners David Mason and Evelyn Bassetts and Water Department Assistant Superintendent Ron Tivey, Deputy Fire Chief Kevin Brailey, Treasurer Rick Buffington and Clerk Charles Eager.

Minutes for May 9, 2023 and June 13, 2023 were accepted by the Prudential Committee.

**Water Department**

- Water Department is under budget. It has spent 89% over 94% of the year.
- Received 50% design and waiting to see 75% design soon for Treatment Plant.
- Talked to Engineering Company about Stations 3 and 4 yesterday.
- Should come in under budget at 99%.
- Station 1 received occupancy permit.

**Fire Department:**

- Fire Department is estimated over budget between \$16,500 and 19,000.
- Fire Department has received the Certified Public Expenditure reimbursement for FY 2022 in the amount of \$148,123. It has been applied to the Ambulance Account. Karen Hickey is already working on next year's reimbursement.
- EMT/Paramedic Matthew Judge graduated from the Mass Fire Academy in Bridgewater on June 16<sup>th</sup>. He is on shift with Group 3, gaining experience on the apparatus.
- Department is fully staffed with 6 on during weekdays, and 5 on duty at night until Alex Smith and Dan Black go to the Fire Academy in September.
- Boiler replacement still at 99% complete. Plumber said he only has a few hours of work left.
- Kitchen renovation under way currently obtaining bids for appliances and cabinets. Will be choosing a vendor soon. Local 3276 will start the volunteer demo of the kitchen.
- 9/11 memorial will have its Old Kings Highway hearing tomorrow, July 12, 2023.
- New P200 was delivered. MIAA is currently registering and insuring the vehicle. Bidding process for lights, lettering and accessories are coming to an end and work will start soon.
- Waiting on Hyannis Fire Department to provide RFID tags so Department can start purchasing gas from them.
- Moving forward with transitioning IT services in-house. Informed Secure Networks of intent to cancel, they have a 90-day cancellation period which will end in August.

- There will be a drill at Sandy Neck on July 18, 2023 with Sandwich, Coast Guard, Dennis and Yarmouth Departments.
- Former firefighter Don O'Neill passed away.

Treasurer:

- Treasurer will finish FY 2023 under budget by about \$600.
- June cashbook will be balanced to the bank and the general ledger once FY 2023 is closed.
- FY 2024 operating budgets have been setup and posted to the general ledger.
- Last vendor warrants for FY 2023 are due July 14, 2023. After that date use the encumbrance numbers he has previously provided.
- The Treasurer will start working on free cash certification in the next couple of weeks.
- Audit will start in the next couple of weeks.
- Health Saving Accounts deposits were made July 3, 2023. Single plans \$1,500 and family plans \$3,000.
- Treasurer requests sick and vacation accruals and encumbrances be sent to him if not already.

Clerk:

- The By-law Committee set up and will start in the fall.

Prudential:

- Chairman Jones provide an FYI that the Prudential Committee that they will have to go through the bid process to sell the old Fire Department truck. Probably set a minimum bid amount because of the new plow.
- **Motion made to allow the Treasurer to use up to \$25,000 from the Reserve Account to fund the overage in the Fire Department Budget.**

**Motion made, seconded and passed unanimously to adjourn the meeting.**

Next Meeting is August 8, 2023