

**BARNSTABLE FIRE DISTRICT  
1841 PHINNEY'S LANE  
BARNSTABLE, MA 02630**

**PRUDENTIAL COMMITTEE MINUTES NOVEMBER 12, 2019**

The meeting was called to order at 4:00 PM by Prudential Committee Chairman William Jones at the District Water Department. Also, in attendance were Prudential Committee members Peter Eastman and Joshua Miller, Water Commissioners David Jones, Stephen Whitmore and Evelyn Bassett, Water Superintendent Tom Rooney, Fire Chief Frank Pulsifer, Deputy Chief Rick Pfautz, Treasurer Rick Buffington and Clerk Charles Eager.

No public comment

Motion made, seconded and passed to approve the October 8, 2019, October 23, 2019 and November 6, 2019 minutes.

Water Department:

- The Water Department has spent 24% over 28% of the year.
- The town's Main Street project have only broken three water pipes to date.
- Engineers are working on the specifications for KOA tank at well 4.
- Leak in the roof at well #4 where KOA tank is located. Right now, they are getting prices to fix the roof. Prices are coming in between \$27,000 - \$29,000 based on type of roof. Water Department is waiting on the bids for KOA tank to see if there is any funds left to do the roof if not then they may have to go to the Reserve Account.

Fire Department:

- On budget for year.
- Incidents are 12% over last year.
- Hurricane Florence – Chief has applied for reimbursement through EMAC. Chief has completed all closeout documents and is still waiting on reimbursement.
- With equipment grant the Department has received and programmed all radios and is in process of installing and placing them in service.
- Chief received turndown letters for both of the other Assistance to Firefighters Grants, Adequate Fire and Emergency Response and Fire Prevention and Safety.
- Ladder 206 was towed to Minuteman and motor was disassembled. Heads were tested and results came back heads are alright. Motor can be rebuilt rather than replaced which will bring a savings to the District. Chief received a quote from Minuteman a little over \$31,000. Procurement laws requires 3 written quotes for costs greater than \$10,000 and under \$50,000. **Prudential Committee makes a motion that the Chief has the ability to bind the District up to \$35,000 for the engine repair. Motion was seconded and passed unanimously.**

- Captain Beal's deployment reimbursement paperwork has been submitted to FEMA and has been received within two weeks.
- Frederico Nogueira MFA recruit training has been rescheduled to March 19, 2020 due to a medical condition. He will be attending the Stow academy not Springfield.
- Department has submitted for MIAA FY 2020 grant application for development of an Exposure Control Plan for MIAA FY 2020 Grant. Unofficially been told the Department has been awarded the grant. Chief will be implementing the plan as soon as the award is announced.
- EMS officer put together a project request to update the Department First Aid, CPR and AED supplies. The current supplies are outdated. IT needed to teach the classes. Total cost is \$2,700. Chief requests that it be funded out of Gifts of Funds Account. **Prudential Committee makes a motion to fund the request of \$2,700 to update the First Aid, CPR and AED supplies from the Gift of Funds account. Motion was seconded and passed unanimously.**
- VIS vs MIAA insurance policies. Chief and Treasurer put together a spreadsheet showing the differences. VIS option 3 and 4 were not presented prior to last month's meeting. Prudential Committee will stay with the policy that is in place now. It will be revisited at next renewal.

Treasurer:

- The October cashbook have been reconciled to the bank and general ledger.
- Two policies in place signed copies could not be found. Treasurer requests Prudential Committee sign copies of the Surplus Property and Ambulance Billing Policies.
- The Audit of 2019 should be finished end of November beginning of December.
- Solar revenues for the month of September and October were \$3,459. Total receipts for year are \$13,476.
- Recap figures have been signed and submitted to DOR. The tax rate looks to be \$2.89 per thousand. No Free Cash available this year.
- The budget for FY 2020 has been 54% expended, on track to come in under budget.
- Working FY 2021 budget.

Clerk:

- Nothing to report.

Prudential Committee:

- Prudential Committee sign the two policies
- Peter Eastman reports Dan Santos told him the light at Phinney's Lane and Kid Hill Road has been scrapped.

Motion made and seconded to go into executive session and not resume public session to discuss litigation strategy for upcoming arbitration hearing. William Jones, Joshua Miller and Peter Eastman were polled and all were in agreement with the motion.

**NEXT Meeting is December 10, 2019**