

**BARNSTABLE FIRE DISTRICT
1841 PHINNEY'S LANE
BARNSTABLE, MA 02630**

PRUDENTIAL COMMITTEE MEETING OCTOBER 11, 2022

The meeting was called to order at 4:00 PM by Prudential Committee Chairman William Jones at the Water Department Office, 1841 Phinney's Lane, Barnstable. Also, in attendance was Prudential Committee members Andrew Miller and Peter Eastman, Water Commissioners Evelyn Bassett, Retired Water Superintendent Tom Rooney, Fire Chief Frank Pulsifer, Deputy Fire Chief Christopher Beal, Treasurer Rick Buffington, District Counsel Charles Sabatt and Clerk Charles Eager.

Stephen Rizzo an abutter to the District property in Cummaquid attended the meeting. One reason was to see what was happening with the property. Chairman Jones explained at this time nothing was going on because it is in the hands of the District's attorney. If it can be sold it would be the whole parcel. Water Superintendent said the person who was interested in property withdrew his offer.

Motions made, seconded and passed to accept the minutes of September 13th and September 28th meetings.

Water Department:

- Ron Tivey has been appointed interim Water Superintendent.
- Water Department on budget for 2023. 24% over 25% of the year.
- Water Superintendent search brought in 12 applications. Essay questions sent out to 8 of the applicants. Deadline for answer to questions were due today, October 11. They will evaluate the essay question and establish an order of the candidates. Board of Water Commissioner asked for the ability to review all the candidates who applied and the evaluation of the say questions. The Board of Water Commissioner will decide on how many candidate they want to interview.
- Well 1 project is ongoing. Will have to test for copper/iron more often. Must test 40 customers every six months instead of 20 every three years. Still working on punchlist with Robert B. Our Company.
- Water Filtration Plant design plans have been sent to the DEP for approval. Hopeful to go out to bid in January.
- The interconnection project is finished.

Fire Department:

- Fire Department for FY 2023 is currently on budget.
- Firefighter Austin Osborn is at the Fire Academy in recruit training. Graduation set for November 28th.

- Fire Department has applied for Assistance to Firefighters Grant Program awarded September 15th for hiring of four firefighters. Requested 30-day extension for acceptance to get voter approval. Have until November 14, 2022 to accept or deny the award.
- Fire Department will be completely transitioning IT record management system to Image Trend Elite in FY2023. ESO Firehouse will be discontinued December 31, 2022. The process is moving smoothly.
- Firefighter Edward Poirier retired September 15, 2022.
- Posted the Firefighter-EMT or Firefighter-Paramedic position. Stephen Bunker a former intern of the Department was offered the position and accepted. He has completed all pre-employment examination and will be starting October 17th.
- The application period is open for the 2022 Certified Public Expenditure Program until October 15th. Chief said he sees no problem getting the application on time. Over the last three years the District has recovered \$385,000. Karen Hickey completed application and reimbursement projected at \$135,000.00.
- Station boilers are currently being replaced per an article.
- Matthew Judge has been offered and accepted the firefighter position created by the Chief's retirement. He was an Intern and On-Call firefighter with Cotuit. He is a certified Paramedic. He has started the pre-employment testing. His projected start date is November 21st.

Treasurer:

- FY 2023 on track to finish year under budget.
- September cashbook has been balanced to the bank and the general ledger with no variances.
- Treasurer will be sending lease purchase application, financials, revenue and expense reports to the Deputy after talking to him. Leasing company approved the contingency clause to hold the interest at the originally offered rate.
- Treasurer will submit annual report documents to the Clerk once the FY 2022 audit is complete and FY 2023 tax rate has been set.

Clerk:

- Report the Ethic Commission has set up its own inhouse training and records maintenance system. It has requested municipalities if they want to join the state's records management or continue to use their own. **Motion made by Andrew Miller, seconded and passed by the Prudential Committee to join the State Ethic Committee records management system for ethic training.** The Treasurer will be the District's administrator for the system.

Prudential Committee:

- Special District Meeting draft articles were discussed and County Meeting Room is set for our use.
- The Cummaquid land issue is ongoing. The individual who made a proposal for the property has withdrawn his offer
- Sexual Harassment Policy is ongoing.

Motion made, seconded and passed unanimously to adjourn the public meeting and go into executive session per exception 2 for negotiation with nonunion personal, not to return to public session. All members were polled and William Jones, Peter Eastman and Andy Miller agreed to adjourn public session and go into executive session.

Next Meeting is November 8, 2022