

**BARNSTABLE FIRE DISTRICT
1841 PHINNEY'S LANE
BARNSTABLE, MA 02630**

PRUDENTIAL COMMITTEE MEETING JANUARY 9, 2023

The meeting was called to order at 4:00 PM by Prudential Committee Chairman William Jones at the Water Department Office, 1841 Phinney's Lane, Barnstable. Also, in attendance was Prudential Committee member Andrew Miller, Water Commissioners David Mason, Stephen Whitmore and Evelyn Bassetts and Water Department Superintendent Sean Anderson, Fire Chief Christopher Beal, Deputy Fire Chief Kevin Brailey, Treasurer Rick Buffington, District Counsel Charles Sabatt and Clerk Charles Eager.

Motion made, seconded and passed to accept the December 12, 2023 minutes. Motion made, seconded and passed by roll call vote with William Jones and Andrew Miller voting to release and accept the December 12, 2023 executive session minutes.

Water Department

- Water Department is on budget for FY 2024. Having spent 50% over 50% of the year.
- Superintendent Anderson presented Water Department's requests for the year.
- Water Department is working on renewing one of its FCC licenses.
- Superintendent Anderson is working with Ron Tivey on the Water Department's annual Federally Mandated Tier 2 Hazardous Chemical Inventory Reporting. Superintendent Anderson has a workshop January 17 to review changes.
- Another hydrant was hit on Shoot Flying Hill Road. Superintendent Anderson has a copy of accident report and will be following up on reimbursement to fix the hydrant.

Fire Department:

- FY2024 is on budget for the year.
- The Fire Department finished the fiscal year 2023 with 1,787 calls for service which is 2% increase over the prior year. The Department only needed assistance on 2% of all EMS calls.
- Last year the Department did over 4,300 hours of training. If you add in the Fire Academy Recruit Program the total exceeds 6,000 hours.
- The Chief will be filing for a few grants this year for equipment for the new engine and funds for training. The Department will also be looking to file another SAFER grant to add more staffing at an appropriate time in the future.
- The Department has applied for the Massachusetts Executive Office of Public Safety and Security Department of Fire Services FY 24 Firefighter Safety Equipment Grant. The Department applied for three different item, ballistics gear, PFD's and electric vehicle shut down tool. Should hear in January if grant is awarded.
- No update on the Regional on the Regional Emergency Communication Center Grant.
- Kitchen renovation is at the 99% complete. Waiting on backsplash tile work that will be completed by one of the Department members with donated materials.

- The Fire Department is looking to do small improvements to the HVAC system to ensure it continues to operate as designed. The Department has 3 quotes and are evaluating them. Will award the job to a company to add 2 more mini splits to the station. This will alleviate the workload on the main system.
- Still working on gathering data collection for the Medicare Ground Ambulance Data Collection System.
- Chief requests permission to give verbal ok to purchase a new ambulance from the company used for the last 2 ambulances to lock in today's price subject to voters' approval.
- Capital budget is submitted.

Treasurer:

- Loan documents for Water Treatment Facility presented to be signed by Prudential Committee and Clerk. Debt payment won't begin until FY 2025.
- Treasurer on track to finish FY 2024 under budget.
- Cashbook has been reconciled to the bank and general ledger, with no variances.
- Investment income thus far for FY 2024 is at \$85,000 exceeding all of last year \$22,000. Projected earnings are 65% higher than last year.

Clerk:

- Clerk asked Prudential Committee will keep meeting at regular date.

Prudential:

- Superintendent Anderson spoke on how the developers of Hanover/Hyannis II Apartments are not cooperating with the District. He believes the District should adopt a Water Balance Program as mitigation plan. They have not provided any concrete plans of the phase 2 apartments to determine how much water they will use and how it will affect the District's allowance of what it can draw. The Superintendent believes the developer should pay any cost the District must pay for the water the apartments will need and any assistance he might need to determine the cost associated with the development. Prudential Chairman William Jones expressed his opinion no agreement should be signed until the developers provide what is needed. District Counsel will get together with Superintendent to send a letter to the developers state what the District's needs before the District decides if it will provide the development with any water.
- Chief will contact the County about the use of the meeting room.
- Prudential Committee agree on and sign the Fire Chief and Deputy Fire Chief contracts.
- Meeting set for January 17, 2024 to hold negotiations with the Treasurer for a new contract.

Next Meeting is February 13, 2024

Preliminary Operational Budget due February Meeting

Final Operational Budget due March Meeting

Annual Reports due March 1, 2024

Preliminary Warrant review with Moderator and District Counsel at April Meeting

Final Warrant due to Clerk April 19, 2024