

**BARNSTABLE FIRE DISTRICT
1841 PHINNEY'S LANE
BARNSTABLE, MA 02630**

PRUDENTIAL COMMITTEE MINUTES JANUARY 8, 2019

The meeting was called to order at 4:00 PM by Prudential Committee Chairman William Jones at the District Water Department. Also, in attendance were Prudential Committee member Peter Eastman, Water Commissioners David Jones, Stephen Whitmore and Evelyn Bassett, Water Superintendent Tom Rooney, Fire Chief Frank Pulsifer, Deputy Chief Rick Pfautz, Treasurer Rick Buffington, Streetlight Committee Chairman Richards French and Clerk Charles Eager.

No public comment

Motion was made, seconded and passed to accept the minutes of December 11, 2018 as revised.

Water Department:

- Underbudget for F/Y 19 year having spent 40% over 50% of the year.
- The tank project needs the contractor to come back in the spring to recoat the top of the water tank 3.
- The valve project is being held up by the state. The state wants elevations which come from the Town. Also, on Commerce there is a homeowner with a cobblestone driveway the state wants the District to indemnify for any damage caused by the project.
- The Water Department has been taking sampling from it well field near the airport and Sun Transport to determine if any contaminants are come to toward the water supply. They will do this once a year.
- Superintendent Rooney attending a meeting at Townhall Thursday on Vineyard Wind Project.
- Revised Capital Budget presenting removing one item because grant was not given.

Fire Department:

- On budget for year.
- Incidents up 245 over last year. Mostly due to the Urgent Care facility.
- FEMA reimbursement for March 3, 2018 storm is in process. Chief is completing state workbook with MEMA and FEMA.
- Mass Certified Public Expenditure Program application has been submitted for \$50,391 and is currently in the desk review period. Payment not expected until June 2019.
- Hurricane Florence – Chief has applied for reimbursement through EMAC. No update.
- Engine 205 was picked up by M & R Truck from Whitman on November 19, 2018. No update but the engine should be nearing completion.

- Chief submitted for a \$42,000 Assistance to Firefighters Fire Prevention and Safety Grant for policy management solution. District share would be 5% or \$2,100.
- Chief submitted for a \$165,000 Assistance to Firefighters Equipment Grant for radio replacements. District share would be \$8,250.
- Chief has denied a Step 1 grievance appeal filed by a terminated employee. Step 2 grievance appeal has been filed with the Prudential Committee. The terminated employee application for unemployment benefits also has been denied. The employee is appealing the denial.
- Captain vacancy was filled by Acting Captain in accordance with CBA. Position not to exceed 6 months. Permanent apportionment will be filled after exam results in Spring 2019. There were five applicants and firefighter Tuepker was selected to fill the position.
- Open Vacancy Position was advertised on December 15 and 16 with applications due January 2, 2019. There were 16 applications received with Fire executive interviewing 6 candidates on January 17, 2019.
- Agreement was reached with the Union to fill Captain Brailey's position with an Acting Captain. This is a non-precedent setting agreement and only being filled due to three Captains being out. Firefighter Tyson was appointed Acting Captain.
- Annual state ambulance inspection was completed in December and no documented corrective action were required.
- It is time for annual Ambulance Billing rate review and the Chief recommends no increase and the Prudential Committee agree.
- Firefighter Brian Tyson applied for and was awarded a \$2,380 SAFE Grant for SAFE and Senior SAFE programs.
- There was a building fire on December 27, 2018 at Captain Loring Lane. Acting Captain first day on shift did a great job quickly knocking down the fire with no injuries. Two occupants and pets escaped unharmed.

Treasurer:

- FY 2018 audit is completed. Treasurer will meet with auditor to discuss audit findings at next Prudential Committee Meeting.
- Cash will be reconciled for December this week to bank and general ledger. Treasurer waiting on a few items.
- Solar revenues were \$1,927 for December and \$20,269 for the year.
- Treasurer's budget revised with exact retirement contribution amounts to Barnstable County Retirement Board.

Clerk:

- Explain there was a conflict with the Annual District Meeting date and functions going on at BWB. I will look to see if I can book the meeting for May 8, 2019. If not, I will look to May 15.

Prudential Committee:

- Rich French brings the new streetlight maintenance contract with Siemens for execution. As at the last meeting he recommends signing for the time and materials option and not the set monthly fee per light. There are options to require bonds but he also recommends against it. The Prudential Committee agrees to recommendations and signs the contract.

- The Fire Chief has brought two Memorandums of Understandings with Union and District. The first deals with the staffing and callback issue. The Chief says one matter request be addressed is what the intent of the Memorandum is. The Union says the current member and executive are of the same understanding but in future how will it be used by people not having the same understanding. The Chief believes he can address the matter by an addendum to the MOU stating that there must be a fiscal condition for denying shift. The Prudential Committee signs the MOU.
- The second Memorandum of Understanding dealing with the appointment of an Acting Captain in the circumstance at this time and the appointment set no precedent for future open positions. The Prudential Committee signs the MOU.
- The Prudential Committee request the Chief set up a meeting with the Labor Attorney to discuss the Prudential Committee's to the Step 2 grievance appeal. The date provided by the Committee are January 22, 23 or 24. The meeting will be held in the Treasurer's office at 4 PM on whichever date is open.
- Peter Eastman will look into setting up a public meeting to discuss the possible streetlight at Kidd's Hill Road and Phinney's Lane.

Motion made, seconded and passed to adjourn the meeting.

NEXT MEETING IS February 12, 2019

PRELIMINARY OPERATIONAL BUDGETS DUE FEBRUARY'S MEETING

ANNUAL REPORTS DUE MARCH MEETING

FINAL OPERATIONAL BUDGETS DUE MARCH'S MEETING

PRELIMINARY WARRANT AND MEETING WTH MODERATOR AND DISTRICT COUNSEL AT APRIL'S MEETING