

BOARD OF WATER COMMISSIONERS MEETING

September 9, 2025, at the Water Department office

PRESENT WERE: Board of Water Commissioners, Chairman David Mason and Commissioners Steve Whitmore and Rick Bernard. Also present: Superintendent Sean Anderson, Assistant Superintendent Ron Tivey, Fire Chief Christopher Beal, Steve Rizzo, Clerk Charlie Eager.

- Meeting called to order at 2:30 p.m.
- Warrants to be signed.
- Chairman Mason asked for a **motion** to accept August 19, 2025; minutes as written. Commissioner Whitmore **motioned to accept** and **passed unanimously**.
- Welcoming of new water commissioner Rick Bernard. Sworn in by Clerk Charlie Eager.

HANOVER HYANNIS II / WILKENS PHASE II

- No update on the layout of water main
- No update on Water balance program for companies with subdivision or apartment complex.

RELOCATION OF OFFICE

- Relocating October 30th and 31st 255 Breed's Hill Road, Hyannis, MA with minor interior and site work
- Possibility to buy later
- 4 Bins from Shred-It to come and take. Superintendent Anderson ordered 2 more bins. Dumpster for trash
- Week of October 23rd furniture will be installed at 255 Breed's Hill
- Will need to pack up existing office, clean out and purge

CAPITAL PROJECTS UPDATE

- Satellite well for well 3 no activity since last meeting.
- Future treatment at wells 3 and 4. H2O Olson Engineering approaching 30% design.
- May need a owner projects manager (OPM) for wells 3 and 4. Cost of the building itself 1.5 million
- MASS State Law If you have a project that exceeds a specific price then you are required to have a OPM (Independent engineer reviewing the project and managing the money)
- Treatment plant update Wells 2 and 5
 1. GAC building and stand-alone bathroom have passed final building inspection. Waiting for Board of Health to sign off and issue certificate of occupancy.
 2. Superintendent finding out from Chip Riley if we need state approval to have propane tanks.

Commissioner Whitmore **motioned** to adjourn the meeting. The meeting was adjourned at 3:08p.m.

Respectfully Submitted,

Dawn H. Woodward