

BOARD OF WATER COMMISSIONERS MEETING

September 12, 2023, at the Water Department office

PRESENT WERE: Board of Water Commissioners, Chairman Mason, Commissioner Stephen Whitmore, and Commissioner Evelyn Bassett. Also present: Superintendent Sean Anderson, Assistant Superintendent Ronald Tivey, Barnstable Fire Chief, Christopher Beal, Resident Steve Rizzo.

- Meeting called to order at 2:30 PM
- Warrants to be signed.
- Superintendent Anderson **motioned** to accept the August 8, 2023; minutes as written. The **motion was seconded** by Commissioner Bassett and passed unanimously.

HANOVER COMPANIES/WILKENS LANE RESIDENTIAL PROJECT

- Hanover project needs a “will serve water” agreement from us to move forward with the project.
- Superintendent Anderson would like an independent engineering firm to review the project and tell him what the projected water usage would be. Our district engineer will review it at their cost.
- Increasing our permit through DEP by the projected growth of our community
- How much water on property will go in filtration basins.
- The project is equivalent to about 165 3-bedroom homes.
- If we had 165 3-bedroom homes there would be \$660,000 in service Connection Fees. If they design like previous buildings with 5 6” Fire Lines totaling \$100,000. 5 4” Domestic Lines totaling \$50,000. Totaling \$150,000.00.
- Estimated around 35,000 Gallons per day plus Pool and irrigation.
- Fire Chief Beal is concerned about the influx of the Fire Department with the 603 apartments going up. Increase would be about 450 more calls a year at the Fire Station for 603 more apartments based on the calls from the 4 apartment complexes we already have in the district per year averaging 24 times a month.
- The increase in water will require more treatment in wells 2 and 3 and possibly another staff member.
- Open negotiation with them, the first step is we don’t pay for anything out of our money to grant them the permit. They must pay the cost for us to grant them the permit.

CAPITAL PROJECT UPDATES

- Operating budget is 13% spent through 19% of fiscal year.
- Leak at end of Millway old 2” line trying to pinpoint exact location using Leak detection.
- Well 4 redevelopments redeveloping this week. The pump shaft and discharge head needed repairs and motor replaced.
- Hydrant repair on 6A received a check for \$11,473.00 from the insurance company. Covered all materials, excavation costs ect.
- Updating IT Security at the water department office. Bill Murray is submitting a proposal for IT work.
- Upgraded our wireless phone plans. Public safety service plan gets us priority calling.
- New treatment plant hosted a pre-bid site meeting last week file sub-bid opening 9/21 at 11:00a.m. General Bid Opening 9/28 at 11:00a.m.
- Change of October Monthly meeting to October 5th at 3:30p.m. to keep time frame of awarded contractor. Needs to be sent to DEP for approval and contractor to sign and us to sign.

Chairman Mason **motioned** to adjourn the public session and go into executive session to review vacation and sick time as written in the personal policy. Chairman Mason reopened the public session. Commissioner Whitmore **motioned** the BOWC interpretation of the vacation policy, as written in the personnel policy, is that time off is earned by the number of years working for the District. There is no automatic increase of vacation time, at any stage, if an employee has already been granted equal to or more than their years of service qualifies them for. Chairman Mason **seconded** and passed unanimously.

Chairman Mason **motioned** to adjourn the meeting. The meeting was adjourned at 3:30p.m.

Respectfully Submitted,

Dawn H. Woodward