

BOARD OF WATER COMMISSIONERS MEETING

July 14, 2026, at the Water Department office

PRESENT WERE: Board of Water Commissioners, Chairman David Mason, Commissioner Rick Bernard. Also present: Superintendent Sean Anderson, Assistant Superintendent Ronald Tivey and Fire Chief Christopher Beal.

- Meeting called to order at 2:30 p.m.
- Warrants to be signed.
- Commissioner Bernard asked for a **motion** to accept June 9, 2026 and June 24th 2026 Special Meeting, minutes as written as well as the executive session meeting minutes. Chairman Mason **motioned to accept** and **passed unanimously**.

WELL 2 & 5 GAC REPLACEMENT

- Bid Opening for replacing granulated Activated Carbon.
- Steve Olson is recommending awarding this contract to Carbon Activated Corporation.
- They were the lowest bidder and have a good reputation.
- Chairman Mason asked for a **motion** to awarding the bid to Carbon Activated Corporation based on the recommendation from Steve Olson and his letter dated July 7, 2026. Commissioner Bernard **motioned to accept** and **passed unanimously**.

MERIT BASED RAISES

- Tabled from previous meetings.
- Commissioner Bernard asked for a **motion** to approve the suggested 10% increase across the board excluding Superintendent for this year. Chairman Mason **motioned to accept** and **passed unanimously**.

PHASE 2 PLANNING COMMITTEE

- Meeting scheduled for August 26th at 5:30p.m.
- Focus on Water Department and district offices.

NEW HIRE UPDATE

- 36 applicants to date.
- Reached out to interview 11. Only 5 responded and were interviewed.
- Two candidates may be invited for second interviews, which will include field visits to help them understand the work involved.
- Looking into former Cape Cod Potato Chip employees who were laid off.

CAPITAL PROJECTS UPDATE

- Station 1 failed on July 6th received an alert that it was failing.
- Quote to remove inspect and reinstall from Weston & Sampson formerly D.L. Maher who originally installed well 1. Removed it last Friday and waiting to hear what failed.
- Satellite well for well 3 update- Nothing new since last meeting.
- Future Treatment at Wells 3 &4- Should have 90% designs plans by mid-August.
- Received contract awarding us the one-million-dollar grant for the project
- Informal site plan review with Town of Barnstable may continue with the permitting with minor conditions.
- Hanover Hyannis Phase 2 – New water mains for the second phase completed. Bacteria samples taken and we received confirmation that samples are clean.
- Water turned on later today.

MATTERS NOT REASONABLY ANTICIPATED BY THE CHAIR

- Waiting to hear from the Senior Project Manager from Haley Ward, Michael Schrader regarding rate study.

- Discussed clarification on water restrictions would like discuss further in future.

Commissioner Bernard **motioned** to adjourn the meeting. The meeting was adjourned at 3:15p.m.

Respectfully Submitted,

Dawn H. Woodward