

BOARD OF WATER COMMISSIONERS MEETING

June 9, 2026, at the Water Department office

PRESENT WERE: Board of Water Commissioners, Chairman David Mason, Commissioners Steve Whitmore and Rick Bernard. Also present: Superintendent Sean Anderson, Fire Chief Christopher Beal, Dan Mumbara and Joe Matterazzo from High Point Treatment Center.

- Meeting called to order at 2:30 p.m.
- Warrants to be signed.
- Commissioner Whitmore asked for a **motion** to accept May 12, 2026 minutes as written as well as the executive session meeting minutes. Commissioner Bernard **motioned to accept** and **passed unanimously**.

60 PERSEVERANCE WAY – HIGH POINT TREATMENT CENTER – WATER BALANCE PROGRAM

- Joseph Matterazzo, Director of Facilities for High Point and Dan Mumbara attended meeting to discuss the mitigation fee from the Water Balance Program.
- Building was bought in April of 2025 and started remodeling to be used as a rehabilitation facility.
- Application showed projected use of 10,793 gallons per day.
- For any new construction per our water balance program:
 - Water usage below 10,000 gallons per day = \$10.00 per gallon
 - Water usage over 10,000 gallons per day = \$20.00 per gallon
- Superintendent Anderson recommended having engineer look at conservation measures; plumbing fixtures to get under 10,000 gallons per day.

MASTER PLAN – RATE STUDY UPDATE

- Mike Schrader gave an update on the master plan and rate study he is performing
- Projecting the demand: Barnstable new development affordable housing
- One of the highest summers to winter ratios in the state
- Residential, Commercial, Agricultural, Municipal
- Barnstable Village projecting 20% going forward

COST OF LIVING ADJUSTMENT – COLA

- Cost of living adjustment. Social Security went up 2.8% this past January.
- Commissioner Whitmore asked for a **motion** to approve the 2.8% Cost of Living increase. Commissioner Bernard **motioned to accept** and **passed unanimously**.

MERIT BASED RAISES

- Per our personnel policy Superintendent Anderson did performance evaluations for all staff members.
- The policy says that an employee is entitled to a raise if evaluation is rated greater than satisfactory or better.
- Superintendent Anderson is recommending a 10% increase for all water department staff that he evaluated.
- All staff exceeded ranging from above satisfactory to shy of outstanding.
- The Board would like data compared to departments our size of salary ranges which will be put on the agenda and discussed in next meeting.

CAPITAL PROJECTS UPDATE

- Satellite well for well 3 update
- Pump test report submitted to DEP on March 17th
- Received a letter from DEP dated June 2, 2026, approving the report and notice to proceed.
- Steve is working on plans so we can go out to bid with this project.
- Bid opening next Wednesday for Carbon replacement at wells 2 & 5. Good for 3 years.
- Future Treatment at Wells 3 & 4 reviewed the 50% design plans for this project.
- Service guys are in the middle of our flushing program. High side is complete working on low side now.

Commissioner Bernard **motioned** to adjourn the meeting. The meeting was adjourned at 3:45p.m.

Respectfully Submitted,

Dawn H. Woodward