

BFD BOARD OF WATER COMMISSIONERS MEETING MINUTES

June 7, 2022 AT THE WATER DEPARTMENT OFFICE.

PRESENT WERE: Board of Water Commissioner Bassett, and Commissioner Whitmore.
Also present: Superintendent Thomas Rooney.

- Meeting called to order at 2:35 P.M.
- Warrants and payrolls signed.

Capital Projects Update

Superintendent Rooney informed the Board that Wright Pierce Engineers, the consultant planning the proposed water filtration plant, has asked the Department for direction on the procurement of electronic controls. Mr. Rooney informed Wright Pierce Engineers that the Department has standardized control equipment at all Department's facilities to simplify operations, and to reduce the inventory of spare parts. Wright Pierce provided the Department with a list of items that would need to be "sole sourced" to continue the practice of standardizing electronic controls. Wright Pierce requested that the Board approve the list of items to be sole sourced in a formal vote. Commissioner Whitmore **motioned** to approve the list of electronic controls that would be sole sourced, **seconded** by Commissioner Bassett. The **motion passed unanimously**.

Superintendent Rooney informed the Board that Dig-It Construction was the only bidder for the Emergency Interconnection Project, and that GZA had recommended that the project be awarded to Dig-It. He reminded the Board that the project must be completed by June 30, 2022. Commissioner Bassett **motioned** to award the Emergency Interconnection Project to Dig-It, **Seconded** by Commissioner Whitmore. The **motion passed unanimously**.

Superintendent Rooney informed the Board that a newly replaced well pump at Station #2 is vibrating. Mr. Rooney explained that Denis L. Maher Company, who installed the pump, removed the pump and determined that the pump was improperly adjusted when it was installed. The Maher will replace the pump under warranty.

Superintendent Rooney informed the Board that the VFD (variable frequency drive control) at Station #3 failed and that the VFD was replaced with a like unit.

Staff Performance Reviews

Superintendent Rooney discussed the performance of the water department staff. Mr. Rooney discussed the unprecedented number of capital improvements projects being managed by the staff. The Board granted an across the Board 3% salary increase for water department staff.

Optional Meter Request

The Board reviewed Optional Meter request for 1525 Hyannis Road. Commissioner Bassett **motioned** to approve the request, **seconded** by Commissioner Whitmore. The **motion passed unanimously**.

The Board reviewed Optional Meter request for 145 Salten Point Road. Commissioner Whitmore **motioned** to approve the request, **seconded** by Commissioner Bassett. The **motion passed unanimously**.

Abatement Request

The Board reviewed an abatement request for a large water usage charge for a water leak inside 64 Hamstead Lane. A plumber repaired the leak. Commissioner Whitmore **motioned** to charge the customer for the water used at the lowest water rate tier, **seconded** by Commissioner Bassett. The **motion passed unanimously**.

The Board reviewed an abatement request for #34 Black Duck Lane for an underground leak between the water meter pit and the house. A contractor repaired a leak in the water service under the driveway. Commissioner Bassett **motioned** to have the Water Department Collector to bill the customer for the average of the two previous years usage during the same period, **seconded** by Commissioner Whitmore. The **motion passed unanimously**.

Matters Not Reasonably Anticipated By The Chair

Superintendent Rooney informed the Board that the Water Department was required to update its Emergency Response Plan . Mr. Rooney explained that the plan provides step by step instructions and procedures to guide an operator who is unfamiliar with the water system in an emergency. The Board also discussed security at water department facilities.

There being no further business, Commissioner Bassett asked for a motion to adjourn the Meeting. Commissioner Whitmore **motioned** to adjourn the meeting, **seconded** by Commissioner Bassett. The **motion passed unanimously**. The meeting adjourned at 3:34 p.m.

Respectfully Submitted,
Thomas Rooney