

BOARD OF WATER COMMISSIONERS MEETING

May 12, 2026, at the Water Department office

PRESENT WERE: Board of Water Commissioners, Chairman David Mason, Commissioners Steve Whitmore and Rick Bernard. Also present: Superintendent Sean Anderson.

- Meeting called to order at 2:30 p.m.
- Warrants to be signed.
- Commissioner Whitmore asked for a **motion** to accept April 7, 2026 minutes as written. Commissioner Bernard **motioned to accept** and **passed unanimously**.
- Congratulations to Rick Bernard and Steve Whitmore winning the votes for the Board of Water Commissioners.

HANOVER HYANNIS II / WILKENS PHASE II

- Phase 1 of the water mains have been installed.
- Pressure testing and chlorination were done last week.
- Waiting on bacteria sampling results.
- Stockpiling wood off site waiting for water main activation to start building.

ANNUAL DISTRICT MEETING

- Warrant Night went well.
- Chairman Mason asked Superintendent Anderson to explain at Annual Meeting that even though we are asking for \$20,000,000.00 doesn't mean we will be spending all of it.

ABATEMENT REQUEST

- The board presented with a packet about the abatement request for 3485 Main Street.
- One time per property abatement.
- Commissioner Whitmore asked for a **motion to approve** the abatement request. Commissioner Bernard **motioned to accept** and **passed unanimously**.

CAPITAL PROJECTS UPDATE

- Satellite well for well 3 update –
 1. Pump test report was submitted to the DEP on March 17th waiting for response.
- Met with Steve Olson on-site for phase 2 of the project – design, bid construction. Now working on phase 2.
- Future Treatment of wells 3 & 4 –
 1. Reported last month applied for another EC-SDC Grant
 2. Been awarded \$1,000,000.00 Grant for treatment at wells 3 & 4.
 3. Reviewing the recently submitted 50% design for wells 3 & 4 new treatment plant.
- Chairman Mason asked for a **motion to approve** the Water Commissioners writing a letter to our local representative in support of the removal of the required bathrooms for buildings specifically for our well locations. Commissioner Whitmore **motioned to accept** and **passed unanimously**.
- Superintendent Anderson and Ron attended DEP awards ceremony. DEP will be posting pictures to their website and Chief Beal posted the awards on the Fire Departments Facebook account.
- Beginning flushing soon. Signs will be placed in high visibility areas this week ahead of flushing. Message went out on April billing as well.
- Next month's agenda will have a COLA adjustment for FY27.
- Superintendent Anderson will be doing staff performance reviews for merit-based raises per our personnel policy.
- Will start advertising for Service Person III Position.

SUPERINTENDENT CONTRACT

- Superintendent Anderson review of contract that was up this past December of 2025.

- Chairman Mason **motioned** that the board to go into Executive Session under Exception 3 of the Mass Open Meeting Law to discuss Superintendent Andersons wages and contract. Chairman Whitmore **seconded** and passed unanimously.
- The meeting was brought back into regular session at 3:05p.m.

Commissioner Bernard **motioned** to adjourn the meeting. The meeting was adjourned at 3:10p.m.

Respectfully Submitted,

Dawn H. Woodward