

## **BFD BOARD OF WATER COMMISSIONERS MEETING MINUTES**

March 6, 2018 AT THE WATER DEPARTMENT OFFICE.

PRESENT WERE: Board of Water Commissioners: Chairman David Jones and Commissioner Bassett, and Commissioner Whitmore. Also present: Superintendent Thomas Rooney.

- Meeting called to order at 2:36 P.M.
- Warrants and payrolls signed.
- Collectors End of Month Report reviewed and signed
- Superintendent's Projects Report reviewed

Chairman Jones asked for a motion to accept the previous Meeting Minutes. Commissioner Whitmore **motioned** to accept the Meeting Minutes from February 13, 2018, **seconded** by Commissioner Bassett. The **motion passed unanimously.**

### **Solar Panel Update**

Superintendent Rooney informed the Board that the District had received two offtaker payments in the amounts of \$1,613.49 and \$1,278.71 for a total amount of \$2902.20. He went on to inform the Board that the District had remitted the Personal Property Taxes received from the Town of Barnstable, in the amount of \$1,323.62, to CVEC.

### **Capital Improvement Projects**

Chairman Jones informed the Board that Utility Services Company was the low bidder on the Rehabilitation of Water Storage Tanks #2 & #3. Superintendent Rooney read aloud a summary of the bid opening, and the five bids received. Stantech recommended that Utility Services Company be awarded the Bid in the amount of \$1,369,131.00 dollars. Commissioner Whitmore pointed out Stantech Engineer's estimate for the contract was \$1,316,220.00 dollars. Chairman Jones asked what was the fee to Stantech Engineering for the over sight of the project? Superintendent Rooney replied that the cost of the engineering is \$141,250.00 dollars. Chairman Jones asked for the amount of remaining funds in the Article? Superintendent Rooney informed the Board that the expected remaining funds will be \$145,754.00 dollars. Superintendent Rooney explained that there would be addition expenses for the temporary fire pump that will be needed during the Tank #3 repairs. Mr. Rooney explained that the Bonding Fees can be included in the Bond so they will not have to come out of the Article. Chairman Jones asked for a motion to award the tank rehabilitation project. Commissioner Whitmore **motioned** to award the contract for the Rehabilitation of Water Storage Tanks #2 and #3 to Utility Services Co. Inc. in the amount of \$1,369,131.00 dollars, **seconded** by Commissioner Bassett. The **motion passed unanimously.**

He went on to inform the Board that Stantech Engineers had signed a contract with Utility Services to provide Inspection Services on the project, but the contract had to be cancelled due to the conflict of interest. He went on to inform the Board that the inspection services contract was \$96,250.00 dollars. Mr. Rooney informed the Board that Stantech was looking for a replacement inspection company.

Commissioner Bassett asked when the project would begin? Commissioner Jones stated that the Department would like to do the spring flushing before Tank #2 is taken off line. Superintendent Rooney informed the Board that the Tank #2 project needs to be completed by May 15, 2018. He went on to say that the work on Tank #3 would begin after September 15, 2018. The Board discussed the need to start the project as soon as possible.

Superintendent Rooney informed the Board that the Water Department has remaining funds in two completed District Capital Articles. The Article for Paving of Access Roads has a balance of \$13,488.00, and Well Five Monitoring Article has a balance of \$4,554.00. He went on to say that the balance of the two Articles totals \$18,043.00 that can be transferred to future Articles.

### **Wellhead Protection**

Superintendent Rooney informed the Board that he had followed the Board's recommendation to contact the developers for the Vineyard Wind to discuss their placement of onshore electrical transformers. Mr. Rooney went on to say that he had spoken to a Project Development Manager for the project, and he was told that there is an electrical substation planned for Independence Park. He went on to say that the Electrical Engineer for the onshore equipment had contacted him to set up a meeting to discuss the Fire District's concerns with the placement of oil filled transformers in the area of two of the District's drinking water wells.

### **Personnel Policy Changes**

The Board discussed the development of a new policy manual by the District's Treasurer. Superintendent Rooney informed the Board that the manual would be used to help newly hired employees to understand the District's policies, and benefits.

### **Matters not reasonably anticipated by the Chair**

Superintendent Rooney informed the Board that the Bid Opening for the Office Remodeling project would be held Thursday. Mr. Rooney discussed the operational changes that will be needed when Tank #3 is offline. He informed the Board that The Water Department was conducting site visits for each of the four Fire Department Personnel Groups for Emergency Response Training. Mr. Rooney discussed the potential need to replace the bulk storage tank at Well #4. He discussed the State Mass Works Grant awarded to the Town of Barnstable for roadway and infrastructure improvement in the area of Independence Drive.

There being no further business, Chairman Jones asked for a motion to adjourn the meeting. Commissioner Whitmore **motioned** to adjourn the meeting, **seconded** by Commissioner Bassett. The **motion passed unanimously.** The meeting adjourned at 3:59 p.m.

*Respectfully Submitted,*  
Thomas Rooney