

BOARD OF WATER COMMISSIONERS MEETING

March 18, 2025, at the Water Department office

PRESENT WERE: Board of Water Commissioners, Chairman David Mason, Commissioners Peter Myrbeck and Steve Whitmore. Also present: Superintendent Sean Anderson, Assistant Superintendent Ron Tivey, Fire Chief Christopher Beal and Prudential Chairman Bill Jones.

- Meeting called to order at 5:00 PM
- Warrants to be signed.
- Commissioner Whitmore asked for a **motion** to accept the February 11, 2025; minutes as written. Commissioner Myrbeck **motioned to accept** and **passed unanimously**.

ANNUAL MEETING

- Annual Meeting May 14th
- Capital Budget and Operating Budget – Warrants

WILKENS PHASE II

- Project Manager from the Cape Cod Commission spoke to Superintendent Anderson about Adequate water for the water balance program project and fire flows at Wilkens Phase II.

PERSONNEL POLICY

- Superintendent Anderson reviewed the Personnel Policy and suggested some options of a welcoming message at the beginning of the policy.

NATURAL GAS EASEMENT – NEW TREATMENT PLANT

- Superintendent Anderson sent the verbiage of the easement for protection of the water department to Chuck Sabatt he okayed it and had some other comments.
- Easement provides unlimited rights of the gas company within the easement area and prohibits any construction or improvements by the water company within the easement area.
- Commissioner Myrbeck expressed concerns about accessing our existing infrastructure. He asked Superintendent Anderson to reach out to Chuck Sabatt to draft language to ensure we have rights to access.
- Teresa Santos insurance and asset coordinator with the Town of Barnstable. Timeline to get easement done by late April early May. Easement: Gas company to install a new line into treatment plant and wells 2 & 5.

CAPITAL PROJECTS UPDATE

- Steve Olson to conduct a pilot study for iron and manganese removal at wells 2 & 4 has been approved by the DEP scheduled for April. Purpose of pilot study is to determine flow rates and effectiveness of removal for the design of a treatment system.
- Meeting with Steven Olson and Mahr Services regarding Site work at well 3 and satellite well before they can drill the new 24'x12' full production well. Tree work and grading so they can get a machine in there to do the work.
- Bisco Treatment Plant update: Bisco building systems working on manifolds. Installing piping and continuing electrical work. Mahr services finished redeveloping well.

MATTERS NOT REASONABLY ANTICIPATED BY THE CHAIR

- New Serviceman hire Just finished his mid-term for the T1 class.

Commissioner Myrbeck **motioned** to adjourn the meeting. The meeting was adjourned at 5:20p.m.

Respectfully Submitted,

Dawn H. Woodward