

## BOARD OF WATER COMMISSIONERS MEETING

December 12, 2023, at the Water Department office

PRESENT WERE: Board of Water Commissioners, Chairman Mason and Commissioner Stephen Whitmore. Also present: Superintendent Sean Anderson, Fire Chief Christopher Beal, Precinct 1 Town Councilor Gordan Star and Resident Steve Rizzo.

- Meeting called to order at 2:30 PM
- Warrants to be signed.
- Superintendent Anderson asked for a **motion** to accept the November 14, 2023; minutes and executive minutes as written. Commissioner Whitmore **motioned to accept, seconded** by Chairman Mason and **passed unanimously**.

### BYLAW REVIEW

- Chairman Mason is spending time with the By-Law Committee to review the wording of the By-Laws.

### DRAFT FY25 OPERATING BUDGET

- Service Man 1, 2 and 3. 1 being Scott, 2 being the position we are currently looking to fill and 3 being a new position for the operation of the treatment plant in the future.
- 2 and 5 are switching over to Natural Gas.
- Repair Maintenance and Emergency Repairs
  - Large portion of our water mains are from the early 30s and are getting expensive to repair.
- DEP is going to require Water Sampling more frequently.

### DRAFT CAPITAL PLAN

- 5 Year rolling capital (2025-2029)
- Superintendent Anderson will make a spread sheet of Capital improvement plan including truck replacement and Commerce Road Construction.

### OPTIONAL SEWER METER CHARGE FOR PRIVATE WELL

- The first Optional Sewer Meter has been placed in a home that has a private well.
- Superintendent Anderson recommends to charge one quarter of the current quarterly service charge. The cost will depend on the service fee for the meter size.
- Commissioner Whitmore **motioned** that we charge one quarter of the current quarterly service charge for the meter. Chairman Mason **seconded the motion** and **passed unanimously**.

### CAPITAL PROJECTS UPDATE

- Hanover Hyannis Apartment Complex needs to provide us with better plans that our engineer can review before we can guarantee water to them.
- 2024 Operating Budget 45% spent through 44% of the fiscal year.
- Updated our Cyber Security
- Millway Leak replaced 40' of piping with 1" Copper Tubing through the 2" pipe.
- Finished water Main Flushing and the paperwork for Lead & Copper Sampling. Everything was well under compliance.
- Superintendent Anderson had an online meeting with Tighe and Bond regarding the Commerce Road Project. Design is 75% complete.
- New Treatment Plant waiting to hear from Steve Olson
- Napoli Class Action Law Firm for PFAS. Getting closer to deadlines and payouts.

### MATTERS NOT REASONABLE ANTICIPATED BY THE CHAIR

- The BFDWD is Short Staffed. Superintendent Anderson suggested broadening our search for Service Man 2 on Mass Water Works Website and other online employment websites and colleges.

- Preservation Fund for protection of land.

Chairman Mason **motioned** to adjourn the meeting. The meeting was adjourned at 3:30p.m.

Respectfully Submitted,

*Dawn H. Woodward*