

BOARD OF WATER COMMISSIONERS MEETING

November 14, 2023, at the Water Department office

PRESENT WERE: Board of Water Commissioners, Chairman Mason, Commissioner Stephen Whitmore, and Commissioner Evelyn Bassett. Also present: Superintendent Sean Anderson and Fire Chief Christopher Beal.

- Meeting called to order at 2:30 PM
- Warrants to be signed.
- Superintendent Anderson asked for a **motion** to accept the October 10, 2023; minutes and executive minutes as written. Commissioner Whitmore **motioned to accept, seconded** by Commissioner Bassett and **passed unanimously**.

ABATEMENT REQUESTS

- Grace Galvin 134 Salten Point Road.
- Had a leak in her irrigation system because a caretaker of their gardens hit the irrigation line with his shovel and repaired it with duct tape.
- By the time she realized it the July bills had already happened. She provided the repair bill and is asking for a rate deduction for the two bills.
- Chuck was sent out to do a reading on both meters. Most of the use is on the irrigation meter.
- The July bill was 97,000 gallons and October bill was 104,000 gallons which is abnormal for her. If you brought it down to the lowest tier there would be savings of \$310.00 for both bills. If you reduce the July bill only it will be a savings of \$141.25.
- Commissioner Bassett **motioned to reduce** the July bill and Mrs. Galvin will pay the second bill as is. Commissioner Whitmore **seconded** and **passed unanimously**.

BYLAW REVIEW

- Review of the Bylaws Sections 1-8. Meeting again November 16th. One of the topics is how to handle people elected and not attending their duties. Waiting on Chuck Sabbat to determine if we can make the change ourselves or if it must be a legislative change.

CAPITAL PROJECTS UPDATE

- Hanover/Wilkens asking for a sample of a report.
- Budget review we are 32% spent through 36% of the fiscal year.
- Millway Road leaking again. Alan Banks from Prawler Leak Detection is coming back to pinpoint the location of leak and we will replace with 2" pipe. He will be going to the wells also and listen to the check valves inside the buildings.
- Finished Lead & Copper Samples just waiting for results from the lab.
- Flushing will be finished within the week.
- New treatment plant had a pre-construction meeting. DEP attended virtually. Like to begin February-March. Vessel Lead time is August 2024 and Steel building is June 2024. We will need an extra job position available with these coming online for fiscal year 2025.

SERVICE TECHNICIAN LETTER / SERVICE TECHNICIAN RESIGNATION

- Review a letter regarding a merit-based pay increase and position title.
- Resignation letter from Chuck. His Last day will be Friday.

Chairman Mason **motioned** that the board to go into Executive Session under Exception 3 of the Mass Open Meeting Law to discuss a letter regarding a merit-based pay increase and position title. Chairman Whitmore **seconded** and passed unanimously.

The meeting was brought back into regular session at 3:20.

- Scott was asked to join the meeting and is interested in the Service Man 1 position.
- Status of License Ship: Within 6 months should have the T3/T4 License.
- Commissioner Whitmore **motioned** to promote Scott to Service Man 1 and give him a merit-based pay increase effective next week. Commissioner Bassett **seconded** the motion and passed unanimously.
- Discussed ways to advertise job Service Man 2 position. (Social Media, Website)

MATTERS NOT REASONABLE ANTICIPATED BY THE CHAIR

- Pfas Litigation still moving forward Dumont and 3M

Chairman Mason **motioned** to adjourn the meeting. The meeting was adjourned at 3:30p.m.

Respectfully Submitted,

Dawn H. Woodward