

## **BFD BOARD OF WATER COMMISSIONERS MEETING MINUTES**

November 12, 2019, AT THE WATER DEPARTMENT OFFICE.

PRESENT WERE: Board of Water Commissioners: Chairman David Jones and Commissioner Bassett, and Commissioner Whitmore. Also present: Superintendent Thomas Rooney and Senior Operator Tivey.

- Meeting called to order at 2:30 P.M.
- Warrants and payrolls signed.
- Collectors End of Month Report reviewed and signed
- Superintendent's Projects Report reviewed

Chairman Jones asked for a motion to approve two sets on Meeting Minutes. Commissioner Bassett **motioned** to approve the Meeting Minutes from September 10, 2019, **seconded** by Commissioner Whitmore. The **motion passed unanimously.** Commissioner Whitmore **motioned** to approve the Meeting Minutes from October 8, 2019, **seconded** by Commissioner Bassett. The **motion passed unanimously.**

### **Capital Projects Update**

Superintendent Rooney informed the Board that the staff completed the paving project for Wells #2 & #5 by finish grading the edges of the roadway, and backing up drainage swales with cobble to protect the newly installed pavement. Mr. Rooney informed the Board that the plans for the chemical storage tank replacement are nearing completion. He also reported that the cleaning, and inspection of Well #1 Agreement had been signed and returned to D.L. Maher Company. Commissioner Whitmore asked, "What the cost of the work will be? Mr. Rooney responded that the cost would be approximately \$9,500.00 dollars.

Senior Operator Tivey reported that he would be conducting required and voluntary PFAS sampling in the next couple of weeks. Mr. Tivey explained the blending of the water from Wells #3&#4 and Wells #2 & #5 respectively. He also discussed water treatment options for Well #1 if it is rehabilitated. Superintendent Rooney discussed the potential need to install additional sample wells in the wellfields to more accurately locate PFAS sources. Mr. Rooney discussed the possibility of obtaining a grant from the State to assist the District with PFAS remediation. He also discussed the possible need to consult with a Licensed Site professional to evaluate the PFAS detections.

Commissioner Bassett asked if the water in the storage tanks circulates? Mr. Rooney explained that the water storage tanks circulate when they are filling or emptying. He also explained that all three of the Districts water storage tanks have tank mixers to keep the water circulating when system demand is low. Mr. Rooney discussed the work done by Department staff to drain and clean the floor of Tank #1 prior to coating touch ups. Superintendent Rooney informed the Board that the Water Main Gate Valve Project crossing at Route 6A and Commerce Road was redone which completes the project. He also discussed investigations into the roof of Treatment #1 at Well #4. The first estimate was approximately \$30,000.00 dollars. Chairman Jones suggested waiting until the cost of the storage tank replacement is determined before moving forward with roof repairs.

### **Review of Water Department Fee Schedule**

The Board continued the discussion regarding Fire Line charges. Superintendent Rooney informed the Board that some water departments charge a connection charge and some water departments charge a yearly fee. Mr. Rooney discussed several potential scenarios for the Board's consideration. Senior Operator Tivey explained that the Water Department needs to have the infrastructure, and storage capacity to provide fire flows at all times. He also discussed the potential revenues from new developments currently in the planning stages. Superintendent Rooney and Senior Operator Tivey described the ways that neighboring water departments address fire line fees. The Board reviewed fees assessed by other water systems in the area.

The Board evaluated the various options, and decided to institute a Service Connection Fee for new fire line connections and to increase the quarterly Service Fee for fire lines. Commissioner Whitmore **motioned** to increase the yearly service fee by \$250.00 dollars per year from \$352.00 dollars annually to \$602.00 annually, **seconded** by Commissioner Bassett. The **motion passed** with Chairman Jones **abstaining** from the vote. The Board decided to institute a service connection fee for newly installed fire line services.

Chairman Jones **motioned** to institute a Fire Line Service Connection Fees mirroring Water Service Connection Fees up to 6" in size, and to increase the fee by pipe size with an 8" fire line being \$15,000.00, a 10" fire line being \$20,000.00 and a 12" fire line being \$25,000.00, effective immediately, Commissioner Whitmore **seconded**. The **motion passed unanimately.**

The Board also discussed existing water services that are increased in size when a house is remodeled. Senior Operator informed the Board that there was not a policy in place to assess a fee increase for an increase in service connection size. Chairman Jones **motioned** to develop a policy it add a charge to services which are increased in size based upon the difference existing service connection size and the new service size connection fees **seconded** by Commissioner Whitmore. The **motion passed unanimately.**

### **Fiscal 2019 Draft Annual Report**

The Board reviewed the Fiscal 2019 Annual Report. Chairman Jones asked that the description of the number of gate and hydrant installations be changed. Superintendent Rooney informed the Board that he would make the changes. The Board approved the report as written with the changes to be made by the Superintendent.

### **Abatement Request**

The Board reviewed an Abatement request from a homeowner on Scudders Lane. After a discussion the circumstances of the request the Board denied the request.

### **Matters not reasonably anticipated by the Chair**

Commissioner Bassett asked if there had been water breaks as a result of the construction in the center of the Village. Senior Operator Tivey informed the Board that three water services were damaged and repaired by the contractor with Water Department Supervision.

There being no further business, Chairman Jones asked for a motion to adjourn the Meeting. Commissioner Whitmore **motioned** to adjourn the meeting, **seconded** by Commissioner Bassett. The **motion passed unanimately.** The meeting adjourned at 3:58 p.m.

*Respectfully Submitted,*  
Thomas Rooney