

BOARD OF WATER COMMISSIONERS MEETING
October 14, 2025, at the Water Department office

PRESENT WERE: Board of Water Commissioners, Chairman David Mason and Rick Bernard. Also present: Superintendent Sean Anderson, Assistant Superintendent Ron Tivey, Fire Chief Christopher Beal, and Steve Rizzo.

- Meeting called to order at 2:30 p.m.
- Warrants to be signed.
- Chairman Mason asked for a **motion** to accept September 9, 2025; minutes as written. Commissioner Bernard **motioned to accept** and **passed unanimously**.

HANOVER HYANNIS II / WILKENS PHASE II

- Superintendent Anderson, Assistant Superintendent Tivey, Chief Beal and Steve Olson met with Mark Jackson from New England Development to review Water Balance Program.
 1. Mark Jackson asked if he could use the “actual numbers from phase 1” vs. a title v.
 2. Superintendent Anderson explained that the Board of Water Commissioners had voted for the program to use title v numbers moving forward.
 3. Discussed additional uses, examples outdoor pool and any mixed-use areas.
 4. Discussed water main feeds for proposed project. Agreed alternative 2 feeding from Attucks Lane to the Cape Cod Healthcare property or Wilkens Medical Complex was preferred option.

RELOCATION OF OFFICE

- Doing our best to purge and fill dumpster.
- Confirmed moving date October 20th.
- Next meeting will be November 18th due to Holiday November 11th.

WATER MAIN / NEW FIRE STATION

- Superintendent Anderson recommended replacing the water main under the paved access area where emergency vehicles will be coming and going.
- Adding new 8” gate valves on either side will ensure they maintain water service if there is a main or leak and we must shut water off.

MASTER PLAN / RATE STUDY

- Received 2 proposals from Haley Ward and H2Olson Engineering
- Commissioner Bernard asked for a **motion** to accept the Proposal as outlined from Haley and Ward dated August 26, 2025. Chairman Mason **motioned to accept** and **passed unanimously**.

GENERAL ENGINEERING SERVICES

- Superintendent Anderson is asking for an engineer to attend meetings with New England Development for general services.
- Chairman Mason asked for a **motion** to accept H2Olson Engineering scope of services dated October 25, 2025. Commissioner Bernard **motioned to accept** and **passed unanimously**.

SURPLUS ITEMS

- Superintendent Anderson provided a list of items to be voted to be surplus items of no value.
- Chairman Mason asked for a **motion** to accept the Surplus list dated October 14, 2025. Commissioner Bernard **motioned to accept** and **passed unanimously**.

CAPITAL PROJECTS UPDATE

- Satellite well for well 3:
 - Well screen is expected to ship by end of the month.
 - Will be installing the well in November.
- Future treatment at wells 3 & 4 no new update.

TREATMENT PLANT UPDATE

- Wells 2 & 5 both the GAC building and the stand-alone bathroom have been issued occupancy permits.
- Generator training at GAC building Friday
- Backwashing training on two vessels for the first time
- Biszko is still working on punch list items.
- After everything is settled would like to host a open house.

MATTERS NOT REASONABLY ANTICIPATED BY THE CHAIR

- Chief Beal announced groundbreaking ceremony will be on December 12, 2025 in afternoon
-

Commissioner Bernard **motioned** to adjourn the meeting. The meeting was adjourned at 3:15p.m.

Respectfully Submitted,

Dawn H. Woodward