

**BARNSTABLE FIRE DISTRICT
1841 PHINNEY'S LANE
BARNSTABLE, MA 02630**

PRUDENTIAL COMMITTEE MEETING AUGUST 12, 2025

The meeting was called to order at 4:00 PM by Prudential Committee Chairman William Jones at the Water Department Office, 1841 Phinney's Lane, Barnstable. Also, in attendance were Prudential members Andrew Miller and Wellesley Marsh, Water Commissioner Steve Whitmore, Assistant Water Superintendent Ron Tivey, Chief Christopher Beal, Deputy Fire Chief Kevin Brailey, and Clerk Charles Eager.

Motion made by Wellesley Marsh and seconded by Andrew Miller to accept July 8th minutes as amended. Motion passes unanimously.

Water:

- The Water Department finished fiscal year 2025 under budget.
- FY 2026 11% spent over 10% of the year.
- Satellite well for well 3 drilled 80 feet of 24-inch casing stopped because they hit clay. Next step is to determine screen size which is in engineers' hands.
- Engineers have sent the Project Evaluation Form (PEF) to DEP to keep us in line for SRF funding (if funding is still available) for future treatment of wells 3 and 4. Pilot Study Report was sent to DEP on July 23rd. Superintendent received an email today from DEEP approving the pilot study and approval to design new treatment. Meeting set up with engineer Steve Olson on the 21st to review designs for the new treatment plant.
- The new Treatment Plant for wells 2 and 5 occupancy permit expected by end of the month. Still need to install 2 – 1000-gallon underground propane tanks for the new GAC Building and a generator. Need to pour a concrete pad and install an additional 1000-gallon propane tank at well 5. Some additional fencing and punch list items remain.
- There is nothing new to report on Wilkens Phase II now.

Fire:

- Fire Department finished on budget.
- On track to finish FY 26 on budget.
- The RECC has received the next grant award for finalizing construction and design documents. They will go for funds to construct and make it operational in the next grant cycle.
- Call volume continues to trend upwards, 10 to 15% higher compared to this period last year. The Fire Department is currently at 110 calls ahead of last year.
- Calendar year 2025 has been remarkably busy with marine responses with 14 to date, which included a few high priority calls.
- Fire Department has been approached by GED Lawyers, LLP, about assisting in recovering funds owed to us by auto insurance companies. The No-Fault Insurance Law requires motor vehicle owners to purchase Personal Injury Protection (PIP) which covers medical expenses incurred by a patient for injuries sustained in a Motor Vehicle Accident (MVA). They would perform a 6-year

look back on all Motor Vehicle Collisions (MVC) the Fire Department responded to and transported, recovering any overlooked funds plus interest. They would work with Comstar to improve billing practices, ensuring we receive payment before funds are allocated elsewhere. Additionally, we would have the ability to bill insurance companies for time and services rendered in patient refusals at an MVC. This service would be of no cost to the Fire District; they would bill auto insurers directly.

- **Motion made by Andrew Miller and seconded by Wellesley Marsh to engage the services of GED Lawyers , LLP, recovering uncollected MVC funds. The motion passes unanimously.**
- Nothing new with new Engine 205.
- The fire department will be transitioning all apparatus to single digit numbering as part of a countywide initiative. It will allow the department to add apparatus in the future more easily within our RMS, maintenance, and dispatch software. We also will be aligned with all departments that are currently being dispatched by Barnstable County Sheriff's Office.
- Deputy Chief Brailey has recently completed first of 4 classroom sessions at the National Fire Academy in the Executive Fire Officer Program.
- Chief Beal was asked to present to the Town of Barnstable Comprehensive Financial Advisory Committee on Monday, August 4th regarding the impacts Hanover I and Hanover II have on the Barnstable Fire Department. Responses to the Hanover I complex were delivered based on calendar year 2024 and year to date 2025. It was stated it is still too early to determine the full impact, but we are in a good position to handle the increased calls for service.

Treasurer:

- The Treasurer has finished FY 2025 under budget.
- Treasurer is on track to finish FY 2026 under budget.
- June bank statements have been reconciled to the bank and general ledger.
- July bank statements will be completed in about a week.
- Encumbrances have been carried over to FY 2025.
- Treasurer has been in contact with Financial Adviser regarding Green Light letter from Bond Counsel for the Fire Station borrowing.
- Treasurer said Eric Kirsherf, CPA, has been assisting while Treasurer doing rehabilitation and working part time. Treasurer provides a copy of contract for Eric Kirsherf, CPA services to Prudential Committee.
- The audit has started remotely, and the Treasurer expects it to commence on-site in the next few weeks.
- Treasurer would like the Prudential Committee to authorize the Prudential Chairman to be sole signatory for credit card warrants to ensure timely payments. It was decided to stay with the current procedure and have at least two members of the Prudential sign the warrant. Chairman Jones will tell the Treasurer to make these warrants a priority.
- Treasurer is researching the records retention regulations for the upcoming move to the new location. He will mark the records that are in the basement for shedding.

Clerk:

- Nothing

Prudential:

The Building Committee and OPM working with the Architect, CM at Risk and the Fire Department has worked on:

- Proposal of Lease for temporary location for the District Offices to be at 255 Breed's Hill Road. OPM requests the Prudential Committee sign a letter of intent to the Lorusso Charitable Foundation with the conditions we asked them to acknowledge.
- New Article 97 appraisals for current office land and other land to be donated have been completed and are lower. District proposes to use the combination of the designated land for conservation restriction and \$100,000.000 set aside for Barnstable Conservation Commission equal in value to the land being used for the New Fire Station. State must sign off.
- A draft of Guaranteed Maximum Price (GMP) has been received from WT Rich. OPM is working with company now. The price currently sits at \$31,200,000.00. OPM requests a special meeting to deal with a GMP letter amendment to the CM Contract on August 26th, 4:00 PM at the Fire Station. Lease contract ready.
- The building permits were officially waived by the Town. Did execute the MOU with town and Fire District saying The District would pay for special inspection services. Awaiting final review by Building Inspector.
- OPM received a proposal for relocating the SCADA water controls and radios. Which will be reviewed by Water Commissioners.
- OPM is looking for approval of site excavation letter from WT Rich for work to begin.
- OPM requests the District hire a Clerk of Works.
- **Motion made by Wellesley Marsh and seconded by Andrew Miller to hire Brian Hickey as Clerk of the Work for Barnstable Fire District. Passed unanimously.**
- OPM needs to hire an impedance testing laboratory to test just about everything for the building. The company will be paid for time and materials. The Prudential Committee gives permission to hire the company.
- OPM has got a number of contracts for moving the Water Department. He put together a spreadsheet showing the contract and what it is for.
- OPM provided a summary budget.

- Prudential Committee has 2 people interested in being appointed to the Board of Water Commissioners. They will interview them on August 26, at the Fire Station starting at 4:15 PM. Chairman Jones will invite Dave Mason to sit in on the interviews.
- Wellesley Marsh would like a summary paper of what will be discussed at the meeting 3 or 4 days ahead of the meeting. It was agreed to send out the summary before the meeting.

Motion made by Andrew Miller, seconded by Wellesley Marsh, and passed unanimously to adjourn the meeting.