

Barnstable Fire District Prudential Committee

Meeting Minutes

Date: September 8, 2026

Time: 4:00 PM

1. Call to Order and Roll Call

4:00PM EST

Roll Call Attendance

X	Andrew Miller	Prudential Committee Chairman
X	William Jones	Prudential Committee Member
X	Wellesley Marsh	Prudential Committee Member
X	Charles M. Sabatt PC	Representing Attorney
X	David Mason	Chair, Board of Water Commissioners
X	Sean Anderson	Water Department Superintendent
X	Richard Buffington	District Treasurer
X	Chris Beal	Fire Chief
x	Kevin Brailey	Deputy Fire Chief
X	Sara Benson	Clerk
X	Steve Rizzo	Owners Project Manager, Synergy Consultants

Residents in Attendance: Lois and Paul Rosen and Cathy Leduc were present to hear an update on the health insurance research.

2. Public Comment

- **Discussion:** The update on the Health Insurance was provided in the August meeting and those notes are included in the meeting minutes for August and would be posted within the next week.
- During the public comment period the Chair asked the Clerk to provide an update on the rules of engagement for public comment. They are listed below.
 - Limit comments to two minutes per person
 - Require speakers to state their name and address
 - No deliberation or direct Q&A during comment period
 - Information requests directed to the Clerk via email.
 - Policy to be added to agendas and minutes for clarity.

3. Review and Acceptance of Minutes

- Minutes from the previous meeting were presented by Clerk Sara Benson;
- **Motion** made to approve the revised minutes.
- **Vote:** Motion passed 3-0-0

4. Board of the Water Commissioners

- FY 27 is tracking within budget.
- Capital Projects Update:
 - Station 1 is back up and running – it needed a new pump and motor.
 - Satellite well for well 3 update – Should have 50% design plans later this week.
 - Future Treatment at Wells 3 & 4 – We are meeting with Steve Olson tomorrow to review the 90% design plans.
 - The KOH bulk chemical storage tank at well 4 – we are working on pricing for a new bulk tank.
 - Our insurance MIIA covered anything over \$10,000.00 (a little over \$2,000.00) for the emergency cleanup of containment area and pumping the chemical into totes for re-use.
 - Had a meeting with Mike Schrader this morning regarding the master plan / rate study – it is nearing completion.
- Hanover Hyannis II Update – Nothing new other than construction continues.

5. Report of the Fire Chief

- We finished FY26 on budget expending 99.95% of the budget. We have 2 items remaining on our encumbrance list that will be paid once the items have been received.
- FY27 Operating Budget is on track to be on budget or this fiscal year. One item to note is 19% of the way through FY27 we have spent 71% of the maintenance to the fire station line item. This is due to 2 items. First, we had a few failures of the HVAC chiller system and spent \$11,896.98 on repairs. Second was a catastrophic failure of the fire alarm system that required a new panel at \$6,719.18. Both items are original from the latest remodel in 1999/2000. We have zeroed out the station maintenance article from last year as well as spent 71% of the line item as described above.
- We have no update on the Cape Cod RECC (Regional Emergency Communication Center).
- We have no update on the FY25 FEMA SAFER Grant for 6 firefighters. We will expect an answer prior to the end of September 2026.
- Our annual September 11th ceremony will be held on September 11th, 2026, starting at the fire station at 10:00 AM and we will then process to Saint Mary's Church for a remembrance mass. This is the 25th anniversary of the attacks on America and will be the last ceremony held at the current fire station.

6. Treasurer's Report

- I am on track to finish FY 2027 on budget.
- Green light letter from bond counsel for water project
 - 2 outstanding items working with the Clerk to resolve. Should have all components by the end of the week.

- FY 2026 annual audit
 - The FY 2026 audit has begun. Sending requested documents to them; they will be coming out to do the field work in the next few weeks.
- Current and future financial documents
 - Sent an updated overview, future planning guidelines, and potential policies for Board member review. Treasurer is requesting the Board to review and comment the proposed Capital, Investment, and Financial Management Policies. Need more time to review.
- Recap documents
 - Will contact the Town Assessor to have him potentially attend our October meeting for the classification hearing, provided he has his valuations completed.
- Free cash
 - Completed the Free cash documents and should have an answer from the DOR on the certification amount in the next couple of weeks. Will notify the board when that amount is received.

7. Clerk Report

- **Next Meeting(s):** Prudential Committee: October 13, 2026
- No additional information to report

8. Prudential Committee

- **OPM – Fire Station Construction Update**
 - The project is on budget.
 - The project is on target for occupancy in late May 27 with Fire Department move July 27.
 - Interior masonry walls have started. Exterior walls continue with insulation and the masonry base. Admin Building roof work continues with application of shingles, rake boards and trim. Apparatus Bay roof work is ongoing. Roof Shingles and flat roof work ongoing. Permanent power work is ongoing. Eversource is beginning overhead work on Phinney's Lane
 - Interior partition work continues. Partition rough work in ongoing. (Electrical, plumbing, etc.)
 - The next few weeks will see:
 - Exterior insulation and sheathing on the Admin Building continuing
 - Roof shingles on the Admin Building and App Bay mansard
 - Roofing on the App Bay flat roof has begun
 - Site grading and binder course paving at the visitor parking lot.
 - Relocation of the construction office.
 - We had a delay in the delivery of the Air Source Heat pump. We are working through alternatives and will advise on the impact to the project at a later date.

7. Adjournment

- Executive Session:
 - **Motion:** To enter Executive Session under MA Open Meeting Law to discuss strategy with respect to litigation, as an open meeting may have a detrimental effect on the litigating position of this body. The body will not reconvene in open session at the conclusion of the Executive Session.
 - **Second:** Bill Jones.
 - **Vote: Motion passed 3-0-0**
- Meeting adjourned at approximately 6:10 pm