

**BARNSTABLE FIRE DISTRICT
1841 PHINNEY'S LANE
BARNSTABLE, MA 02630**

PRUDENTIAL COMMITTEE MEETING SEPTEMBER 13, 2022

The meeting was called to order at 4:00 PM by Prudential Committee Chairman William Jones at the Water Department Office, 1841 Phinney's Lane, Barnstable. Also, in attendance was Prudential Committee members Andrew Miller and Peter Eastman, Water Commissioners Evelyn Bassett, Stephen Whitmore and David Mason, Water Superintendent Tom Rooney, Fire Chief Frank Pulsifer, Deputy Fire Chief Christopher Beal, Treasurer Rick Buffington and Clerk Charles Eager.

No public comment.

Motion made, seconded and passed to accept the minutes of August 9th regular and executive session minutes

Water Department:

- Water Department on budget for 2023.
- Well 1 project is for the most part complete but still working on a small punch list of items. Still sampling the water to make sure anything that went down the well did not effect the water. So far, all sampling has come back clean. Water Department is being required to increase the lead copper sampling to 40 samples ever 6 months from 20 samples every three years.
- Closing in on 90% completion on Water Filtration Plant design. Still working on how to handle backwash water. Deciding what they will need for lagoons and leaching areas. After completion plans will be submitted to Mass DEP for comment and approval.
- The interconnection project has a few details to be worked out.
- The Water Superintendent is retiring Oct 3, 2022. Water Commissioners have signed a contract with Municipal Resources, Inc. to assist in the search for a new Superintendent. Department is accepting resumes up until September 26th.

Fire Department:

- Fire Department for FY 2022 budget closeout is under budget.
- Fire Department for FY 2023 is currently on budget.
- Firefighter Austin Osborn is set to go to the Academy September 19th. All pre-academy requirements have been completed.
- Fire Department has applied for Assistance to Firefighters Grant Program, SAFER Grant to add four firefighters' positions is ongoing. Federal Government started awarded them on August 26th and there has been two rounds done so far with several more rounds to come out.

- Fire Department will be completely transitioning IT record management system to Image Trend Elite in FY2023. ESO Firehouse will be discontinued December 31, 2022.
- Firefighter Edward Poirier's retirement date is September 15, 2022.
- Posted the Firefighter-EMT or Firefighter-Paramedic position. 31 candidates applied and interviews of 16 candidates were held September 6th and 7th and all were ranked. Stephen Bunker a former intern of the Department was offered the position and accepted.
- Captain Tyson was nominated for 2022 Fire and Life Safety Educator of the Year by both DFS and Barnstable Fire for his work Youth Fire-Setter program on Cape Cod.
- The September 11th Ceremony went off nicely with a great turnout.
- The application period is open for the 2022 Certified Public Expenditure Program until October 15th. Chief said he sees no problem getting the application on time. Over the last three years the District has recovered \$385,000.
- Deputy Chief accepted in the Chief Fire Officer Program at the Academy.
- Chief updated his date of retirement to November 17th of 2022 not 2023 as originally scheduled.

Treasurer:

- FY 2022 finished under budget and is on track to finish FY 2023 under budget as well.
- August cashbook has been balanced to the bank and the general ledger with no variances.
- Free Cash has been approved by DOR in the amount of \$513,589.
- In office FY 2022 audit started August 29th and should be completed in the next month or so.
- Treasurer request Chief provide any ambulance write-offs at his earliest convenience.
- Treasurer has been working on DOR recap documents for FY 2023.
- Assessor has agreed to come to the October 11th meeting for Classification Hearing as long as his valuation numbers have been approved.

Clerk:

- Nothing to report.

Prudential Committee:

- Chairman Jones requests the Prudential Committee with Chief Pulsifer's official resignation date in hand make a motion to appoint Deputy Chief Beal, Chief of the Department as of 4 PM, November 17th. **Motion made, seconded and passed unanimously to appoint Deputy Beal as the next Fire Chief effective November 17th at 4 PM.**
- Chairman Jones then requested the Committee appoint the second candidate on the list for Deputy when Deputy Beal was appointed, Captain Kevin Brailey the next Deputy Chief. **Motion made, seconded and passed unanimously to appoint Captain Kevin Brailey the next Deputy Chief effective November 17th at 4 PM.**
- Chairman Jones received a letter from the Union request a date to start collective bargaining on a new contract. Date set for 6 PM, October 19th at the Fire Station.
- Chairman Jones presented a draft Water Department Sexual Harassment Policy for review to make a Districtwide Policy. Treasurer says the District already has a policy. Chairman Jones

says then the question is do we need to make it better. He asks the Treasurer to get copies to the Prudential Committee.

- Chairman Jones will contact Counsel Sabatt to see how he is coming along with the question on what can be done with the land in Cummaquid. The land issue is ongoing.
- The Fire Station Needs Committee issue is ongoing. Chairman Jones requests Chief Pulsifer, Deputy Chief Beal and Captain Brailey give their input. Captain Beal says on their website is a number of studies that have been done which give a roadmap where the District is going. Deputy Beal hopes the committee that is set up looks at all options and not just be limited to one or two.
- Chief Jones has provided copies of the Fire Department Nonuniform Personnel Policy change which provides a sick bank. **Motion made, seconded and passed unanimously to approve the Sick leave Bank Policy added to the Personnel Policy for the Fire Department's Nonuniform Personnel.**

Motion made, seconded and passed unanimously to adjourn the meeting.

Next Meeting is October 11, 2022