

**BARNSTABLE FIRE DISTRICT  
1841 PHINNEY'S LANE  
BARNSTABLE, MA 02630**

**PRUDENTIAL COMMITTEE MINUTES AUGUST 8, 2017**

The meeting was called to order by Prudential Committee Chairman William Jones at 4:00 PM at the District Water Department. Also in attendance was Prudential Committee members Peter Eastman and Joshua Miller, Water Commissioners David Jones and Evelyn Bassett, Water Superintendent Tom Rooney, Chief Frank Pulsifer, Treasurer Rick Buffington and Clerk Charles Eager.

Before going into the general business part of the meeting the officials of the District heard a report of Fiscal Year 16 audit from Auditor Emily Pina. The District is doing fine but the Auditor had to give a qualified statement for fix asset inventory. Except for that small item the Auditor could say the Financial Statement are fairly stated. Weakness found are financial accounts not completed in a timely mater, segregation of duties by personal receiving and records financial transaction and lack of fixed assets inventory. The first weakness has already been adjusted.

Motion made, seconded and passed to accepted minutes of the July minutes as written.

**Water Department:**

- Under budget – 6% over 8%
- Building Project – Asbestos and lead paint in the old windows in front part of the building.
- Water Tank – Bids will go out for next spring for both tanks. One will be done in spring and other in the fall.
- Paving project is scheduled for the fall.
- Invoice from CVEC for fiscal year 2017 personal property taxes.
- Reverse 911 calls set up for District.

**Fire Department:**

- On budget
- Incident volume 9% higher than last year.
- Awarded S.A.F.E Grant from Commonwealth of Massachusetts in the amount of \$878.00.
  - Brian Tyson applied for the grant and has taken the role lead educator.
  - Funds will go towards fire safety education.
- Firefighter Ryan Jones scheduled to attend MFA Recruit Training in the Fall of 2017 and graduate December 2017.
- Hired Provisional Firefighter Ryan Smith effective July 17, 2017. Has completed orientation and currently working with Group 3. He previously was a call firefighter for West Barnstable for 12 years. He has extensive knowledge, training and certification in fire-apparatus repair.

- Firefighter Donald O'Neill retired from the Department effective August 2, 2017 after serving just over 15 years.
- Chief recommends offering Firefighter Smith the position of fulltime Career Firefighter after reviewing his evaluations with the vacancy of Firefighter O'Neill contingent upon successful completion of pre-employment examinations. Prudential Committee has no objection.
- Chief requests permission to hire additional provisional firefighter/paramedic because the Department is short on manpower. Prudential Committee has no objection.
- Chief requests discussion on Union concern with Firefighter Fleming reimbursement agreement. Prudential Committee discusses merits of Union protest letter and hold firms on its stance about the reimbursement being due.

Treasurer:

- Free Cash certification should be known at the end of August or beginning of September.

Clerk:

- Nothing

Prudential Committee:

- Signs Memorandum of Understanding with the Union on provisional firefighter sick leave.

Motion made, seconded and passed to adjourn the meeting.

NEXT MEETING IS SEPTEMBER 11, 2017

CAPITAL BUDGET DUE AT DECEMBER MEETING

ANNUAL REPORTS DUE AT JANUARY MEETING

PRELIMINARY OPERATING BUDGETS DUE AT FEBRUARY MEETING

FINAL OPERATING BUDGET DUE AT MARCH MEETING

WARRANT WALK THROUGH WITH DISTRICT COUNSEL AND MODERATOR AT APRIL MEETING