

**BARNSTABLE FIRE DISTRICT
1841 PHINNEY'S LANE
BARNSTABLE, MA 02630**

PRUDENTIAL COMMITTEE MINUTES AUGUST 11, 2020

The meeting was called to order at 4:00 PM by Prudential Committee Chairman William Jones at the Water Department Office, 1841 Phinney's Lane, Barnstable. Also, in attendance were Prudential Committee member Joshua Miller and Andrew Miller, Water Commissioners David Jones, Steve Whitmore and Evelyn Basset, Water Superintendent Tom Rooney, Fire Chief Frank Pulsifer, Treasurer Rick Buffington and Clerk Charles Eager.

No public comment

Motion made, seconded and passed to approve the July 14, 2020 minutes as written.

Water Department:

- Water Department is on budget for the year.
- The Water Department is going out to bid for the KOH tank at Treatment 1 in September. Work on at the beginning of the year
- State is requiring a pilot study in order for the District to filter the water from the wells at a cost of \$100,000.00
- Well 5 is down because tests show it twice the advisory limits for PFAS chemical. If water is blended with Well 2 the level can be brought down below advisory limit but state won't ok its use because it is too close to the limit.
- Superintendent has put a soft notice on website about Well 5. Currently using only 3 wells.
- District received \$200,000.00 state grant. Superintendent will be applying 0.00% loan this fall for Well 1.
- Nothing new on the class action lawsuit.

Fire Department:

- Fire Department is on budget for the year.
- 100 runs behind last year. The Department is seeing a steady increase.
- **(2018)** Assistance to Firefighter Grant with the awarded equipment grant the Department has received, programmed, installed and placed in service all radios. Due to best pricing after purchasing all radios there was a surplus of \$18,297.44. Chief has submitted a grant amendment to purchase 5 additional radios, 8 spare microphones and 10 spare antennas. Grant will likely close mid to late August.
- **(2019)** Assistance to Firefighters Grant – Equipment Grant the Chief has put in for a \$1.2 million Quint. It would replace Ladder 206 and Engine 205. Both are coming up on their life expectancy. Awards expected in August or September.

- Chief recently submitted an **(2019)** Assistance to Firefighters Grant – SAFER Program for a firefighter position. Submitted grant because runs had been increasing and the possibility the staffing study determines they need more manpower. Since submitting the grant, the provisions have change dropping to dropping municipalities cost share. The Grant will pay 100% of firefighter’s cost for all 3 years. Awards expected in August-September.
- Chief submitted for **(2019)** Assistance to Firefighters Grant - COVID-19 Supplemental. Very limited on what it can be used for such as Personal Protective Equipment related to COVID-19. Submitted for \$22,708.00 for personal protective equipment and a decontamination machine. There is a 95/5 % split.
- Fire Department submitted for federal CARES Act Provider Relief Fund. Reimbursed for Medicare transport COVID expenditures for June the Department received \$11,997. Applied for an additional \$40,400 for lost Medicare revenue for April and May.
- Will be submitting for MEMA Federal reimbursement for COVID expenses. Have completed applicant briefing with FEMA representative. Chief is itemizing equipment and personnel costs directly related COVID-19. Federal government is providing 75% reimbursement of eligible costs. This allowed the Fire Department to keep temporary employee Reid Mason part June 30. His salary and overtime are eligible for reimbursement. Approximately \$22,400 in cost accumulated to date.
- Staffing Study was awarded to Municipal Recourses, Inc. and is moving forward. Site visit have been impacted due to COVID-19 but electronic transfer of data is keeping process moving. Company has requested flexibility with timeline because some of the work requires them to be on site. Chief spoke for the District saying we would allow flexibility. Consultant was on site July 29, 2020 and met with various stakeholders including Prudential Committee. It is estimated the report will be ready in late October.
- Barnstable County Health Department will be holding a drive thru flu clinic for Barnstable County on September 26, 2020 in the County parking complex from 8 AM to 12 PM. Barnstable Fire Department has been in the planning effect and will assist with incident command, event safety and medical evaluation if necessary due to reactions.

Treasurer:

- Encumbrances and articles have been moved to FY 2021.
- Cash has been balanced to the bank and the general ledger for the months of June and July.
- Fiscal Year 2020 financials have been closed.
- Treasurer has started preliminary work with the Department of Revenue for Free Cash and FY 2021 Recap. Optimistic about Free Cash this year.
- The Auditors began the on-site part of FY 2020 audit yesterday and will be here through Wednesday. Then the work will be done remotely.
- The transfer has been made between the two FY 2020 operating budgets as requested.

Clerk:

- Nothing

Prudential Committee:

- Memorandum of Understanding regarding Firefighter Ryan Jones is expiring on September 9, 2020. Due to Covid DFS classes and certifications were cancelled in March 2020. DFS classes are focusing on recruit training and opened certifications testing. Making it impossible for him to complete the

requirements of the Memo. Chief has requested an extension of an additional year. Prudential Committee agrees to the extension. **Motion made, seconded and passed by the Prudential Committee to extend the Memorandum of Understanding regarding Ryan Jones until September 10, 2021.** Chief will add language set out the date of expiration before Union signs the document.

- The Superintendent will give the Prudential Committee a tour of the District's Water Systems; wells, tanks, etc. on Friday, August 14, 2020.

Motion made, seconded and passed unanimously by the Prudential Committee to adjourn the meeting.

NEXT Meeting is September 8, 2020