

**BARNSTABLE FIRE DISTRICT  
1841 PHINNEY'S LANE  
BARNSTABLE, MA 02630**

**PRUDENTIAL COMMITTEE MINUTES MAY 12, 2020**

The virtual meeting was called to order at 4:00 PM by Prudential Committee Chairman William Jones at a remote location. Also, in remote attendance were Prudential Committee member Joshua Miller, Water Commissioners David Jones, Evelyn Basset and Steve Whitmore, Water Superintendent Tom Rooney, Fire Chief Frank Pulsifer, Deputy Chief Rick Pfautz, Treasurer Rick Buffington, Moderator Peter Eleftherakis, Streetlight Consultant Richards French and Clerk Charles Eager.

No public comment

Motion made, seconded and passed to approve the April 21, 2020 minutes with one correction William Jones was at a remote location not the Water Department.

Water Department:

- Water Department is under budget for the year, spent 71% over 83% of the year.
- Well 2 is back on line allowing the Water Department to blend Well 2 and Well 5 to lower levels.
- Two new hydrants are in place and operational
- Town is starting the sidewalk project.
- Flushing will begin once well 2 is up and running hopefully in a couple of weeks. They will be working on Industrial Blvd. and Merchant's Way replacing hydrants up there.
- Working on getting Well 1 up and running
- Started flushing today.
- Sent out letter telling of proposed Water Project will their bills.
- Water Department is joining a class action lawsuit against the manufacturers of PFAS. Reviewed by District Counsel prior to proceeding,
- Superintendent applied for some available emergency grant money. Need to get some plans and specifications to the state before they will possibly release any left-over FY 2019 money. Looking to get grant application in by July.
- Superintendent is also applying for a 0% revolving fund loan. Application needs to be in by August each year.
- Fire Chief has been tracking Covid-19 expense and will coordinate the Water when submitting District expenses to MEMA.
- The Water Department is joining a class action lawsuit going against the manufacturers of PFAS. District Counsel looked into the suit and thought it was a good idea for the District. It won't cost the District anything to join. Prudential Committee offer their support.

#### Fire Department:

- On budget for year but some accounts are significantly over budget on some line items. Will be monitoring closely for the rest of year.
- Incidents are even with last year. Chief expects this to rise when we get back to the new normal.
- Hurricane Florence – North Carolina has finally released the funds to Massachusetts. Should be seeing the funds in the next couple of weeks.
- (2018) Assistance to Firefighter Grant with the awarded equipment grant the Department has received and programmed all radios and is in process of installing and placing them in service. There is surplus in funds and the Chief is working with the federal government to buy some additional radio equipment. Nothing new to report.
- (2019) Assistance to Firefighters Grant – Equipment Grant the Chief has put in for a \$1.2 million Quint. It would replace Ladder 206 and Engine 205. Both are coming up on their life expectancy. Probably won't hear on it for a couple of months.
- Chief recently submitted an Assistance to Firefighters Grant – SAFER Program for a firefighter position. Submitted grant because runs had been increasing and the possibility the staffing study determines they need more manpower.
- Chief submitted for federal government supplemental COVID-19 grant. Very limited on what it can be used for such as Personal Protective Equipment related to COVID-19. Submitted for \$22,708 for personal protective equipment and a decontamination machine.
- The Washer/Extractor Grant has been closed out. \$5,000 reimbursement was received last week.
- Ladder 206 aerial was repaired and tested at Pierce. It passed inspection. Pierce performed UL NDT at the factory. Ladder 206 failed due to the aerial swivel leaking. Nothing to do with repair. The part has been ordered and once received the Department mechanic will replace it. Working on timetable for delivery and install.
- Staffing Study was awarded to Municipal Recourses, Inc. and is moving forward. Site visit have been impacted due to COVID-19 but electronic transfer of data is keeping process moving. Company has requested flexibility with timeline because some of the work requires them to be on site. Chief spoke for the District saying we would allow flexibility.
- Temporary repair made to SAFE boat using a Line X material. Used a local vender and some members of the Department. The repair looks good and hoping it will hold up for a while. Deputy is still working to get some collars that might work as a full replacement with Coast Guard and SafeBoat. The boat will be in the water and crews are training.
- Frederico Nogueira MFA recruit training graduation will be April 24, 2020. He graduated ahead of class average
- Mass. DFS is looking to redesign the Juvenile Fire-Setting Program. Captain Tyson is being tapped for a potential position on the statewide Juvenile Fire-Setters Task Force in Massachusetts working in conjunction with the Massachusetts State Police.
- Request for ambulance billing write-off. It meets the criteria for write-off. Prudential Committee agrees to write -off the unpaid portion of bill.

#### Treasurer:

- The April cashbook have been reconciled to the bank and general ledger with no variances.
- Total solar receipts for year are \$19,168.
- The budget for FY 2020 has been 83% expended, on track to come in under budget.
- Health insurance changes needed to be submitted by May 31, 2020.

- OLD Insurance has been transferred back to VFIS effective July 1, 2020. MIAA has been notified of the termination.
- Payroll of July 9, 2020 will be a split payroll with 11 days in FY 20 and 3 day in FY 21. Department head how they want split the pay. Treasurer will be looking for a new firm to do at least one year. He will try and get one- and three-year quotes from them.
- Treasurer was informed by our Auditors that they have suspended all their municipal audits for the remainder of 2020.

Clerk:

- Nothing new.

Prudential Committee:

- Chairman Jones spoke on the Annual Meeting and what will happen if it can't be held. The Moderator Peter Eleftherakis will be the one to recess the meeting and reschedule it. The meeting will need to be rescheduled within 30 days. Chairman Jones would like the election to proceed no matter what may happen with the meeting. Virtual meeting scheduled for May 15, 2020 at 4 PM to discuss articles to be passed on the Warrant. Virtual meeting scheduled for June 9, 2020 at 4 PM to make final decision of the meeting to proceed.
- Warrant article for acceptance of Streetlights donation in Independence Park dropped the year of acceptance because the year is unknown. Prudential Committee also decided change the amount to be use to from the Ambulance Fund to \$33,530.00 to fix the SafeBoat collar.
- Chairman Jones will put notice in the Cape Cod Times that mask are required and social distancing are required at election and meeting.

Motion made, seconded and passed unanimously to adjourn the meeting.

**NEXT Meeting is July 14, 2020**