

**BARNSTABLE FIRE DISTRICT
1841 PHINNEY'S LANE
BARNSTABLE, MA 02630**

PRUDENTIAL COMMITTEE MINUTES NOVEMBER 7, 2017

The meeting was called to order at 4 PM by Prudential Committee Chairman William Jones at the District Water Department. Also in attendance was Prudential Committee members Peter Eastman and Joshua Miller, Water Commissioners David Jones, Stephen Whitmore and Evelyn Bassett, Water Superintendent Tom Rooney, Fire Chief Frank Pulsifer, Treasurer Rick Buffington, District Counsel Charles Sabbatt, Town Counsellor John Flores, Richard French and Clerk Charles Eager.

No public comment

The first order of business was to open the Tax Classification Hearing. Chairman William Jones opened the Tax Classification Hearing. Next Joshua Miler made a motion to suspend the meeting to a later date was seconded and passed unanimously.

Motion made, seconded and passed to accepted minutes of the October 3, 2017 and October 10, 2017.

Water Department:

- Under budget – 26% spent over 32% of the year
- Paving contract was awarded to Lawrence-Lynch for a price of \$16,230 using the county bid list.
- Tank project is going forward Tom Rooney already has the renderings for when it is time to go out for bids. Estimate of the Engineering Company for the project is \$1.4 million.
- Solar array tax dispute. Superintendent Rooney has requested CVEC produce a copy of the tax bill received by the contractor which the District has not received. Counsel Sabbatt proposed to send CVEC the District portion of the tax as done in the previous year and see if this will be challenged. Attorney Sabbatt will handle the payment,
- Water Department seeks advise from Attorney Sabbatt on the legality of another municipality constructing wells within the boundary of the Barnstable Fire District. Attorney Sabbatt request to time to research the issue. He said that Charlie McLaughlin says there is legal authority to do this. In addition, the county had offer land on the County Farm for a well in settling its law suit with the Town. The District needs to know how to handle the issue.

Richards French reporting on his review of the District's boundary issue. Mr. French said two of the District's boundary's marker had been removed must likely during road construction projects by the town. The missing boundary markers were located by the Zionist Church and the other in the green area in front of Dunkin Donuts. The bounds were set basis on a court decision. The District boundary line changed during this time. A request was made to the Town of Barnstable to reconfigure the District lines when their new GIS was up and running which, they did. Question on who would pay for the

replacement bounds. Attorney Sabbatt will write a letter to Town requesting that they re-establish the missing bounds. Down Cape Engineering has been hired by the District to protect its interests and do an overlay showing what structures are in the District. Attorney Sabbatt will contact down Cape. The Town Engineering Department inputs the information for 911 calls and they want make the changes based on the new Town GIS configured map. The Chief explained the county is in the process of updating their PSAPs to the new map but doesn't know where the Barnstable Police are at. The Chief has looked at the effect of the current building and the Urgent Care Center which result in an additional 500 runs mostly EMT. The current staffing can handle the increase but a second ambulance would be needed. The Local has sent the District a letter of support and have pledged to assist.

Fire Department:

- On budget
- Incident volume is consistent with last year.
- Ryan Smith will attend MFA Recruit Training began November 2, 2017 and Ryan Jones will attend beginning in early spring.
- Town-wide Dispatch Center discussions have reopened. Talks are ongoing.
- The Deputy's vehicle had a catastrophic engine failure and is out of service. Need to replace the vehicle.
- Engine 205 was found to have extensive rust and corrosion under the truck, rear cross member is rotted through and tank cradles are rusting through in various places. The Chief is trying to get an idea how long the truck can remain operational. The last 18 months the truck has been the second engine out the door.
- Captain Cecil, EMS Officer Tyson and Firefighter Poirier were presented CIEMSS Unit Award for immediate action and excellent patient care for a dog bite victim. It was given during the CIEMSS Ceremony.

Treasurer:

- Wondered if the Prudential Committee had a chance to review the draft internal control policy document addressing the auditor's concerns and the management letter. It was put on hold until the December meeting.
- Free Cash was certified at \$525,222.
- A request has been made that the District offer a flexible spending account. The Prudential Committee asked the Treasurer to see how much interest there among all the employees and get back to them.

Clerk:

- Nothing

Prudential Committee:

- Prudential Committee held a six-month review of the Treasurer performance. He has hit two of three goals set at hiring. The third goal is one available once a year. He received high rating for his work. The Prudential Committee voted to increase the Treasurer's salary \$3,500 to 58,500.

- Motion made to go into executive session to discuss strategy on Union grievance and to return to open session. Motion was seconded and all members were polled and were in agreement with the motion.
- Prudential Committee resumed Public Session of the meeting.
- Motion made to deny the grievance made by the Local based upon the argument outlined by our attorney who will write up the response to be signed by the Committee which will be delivered to Union before the 17th of November. Motion was seconded and passed unanimously.
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Motion made, seconded and passed to adjourn the meeting.

NEXT MEETING IS DECEMBER 5, 2017

CAPITAL BUDGET DUE AT DECEMBER MEETING

ANNUAL REPORTS DUE AT JANUARY MEETING

PRELIMINARY OPERATING BUDGETS DUE AT FEBRUARY MEETING

FINAL OPERATING BUDGET DUE AT MARCH MEETING

WARRANT WALK THROUGH WITH DISTRICT COUNSEL AND MODERATOR AT APRIL MEETING