

**BARNSTABLE FIRE DISTRICT
1841 PHINNEY'S LANE
BARNSTABLE, MA 02630**

PRUDENTIAL COMMITTEE NOVEMBER 10, 2020

The meeting was called to order at 4:00 PM by Prudential Committee member William Jones at the Water Department Office, 1841 Phinney's Lane, Barnstable. Also, in attendance was Prudential Committee members Joshua Miller and Andrew Miller, Water Commissioners David Jones and Evelyn Basset, Water Superintendent Tom Rooney, Fire Chief Frank Pulsifer, Treasurer Rick Buffington and Clerk Charles Eager.

No public comment

Motion made, seconded and passed to approve the October 13, 2020 minutes, as written.

Water Department:

- Water Department is over budget for the year 35% over 33% of the year.
- Roof on well #4 is being done this week or next week.
- Tank project on well # 4 is proceeding. Contractor and engineering company are having discussions on project.
- Well 1 motor is being placed in service and water will be flushed for a few days. Then have a PFOS test to make sure there is no problem. Previous tests run prior to shut down registered 0 PFOS. The pump will be submersible because it will cost less to purchase and repair.
- PFOS test for well #5 are well above the limit (35 parts per trillion) but blended with well #2 brings down below the limit to 15 parts per trillion.
- Superintendent has received no response from the county regarding the PFOS seeking into the District's water system. County has said the Town Conservation Commission is holding them up in the cleanup. They were tabled at the last meeting. They are scheduled to come up at the Conservation Commission's next meeting. Hopefully, the Town will let them proceed. Superintendent sent a letter to the Commission asking to let the Town proceed. Board of Water Commissioners has engaged an environmental lawyer who is drafting a letter to County on their behalf.
- The 0% loan application need to be submitted in December and will be awarded in June.
- Superintendent has heard from the potential developer of housing complex on land owned by Cape Cod Health Care off Wilken's Way. Superintendent has sent a letter to the Commission.
- Stuart Bornstein has put in for a car lot off Wilken's Drive. It will include a self-contained car wash. To wash off car as they leave the lot

Fire Department:

- Fire Department is on budget for the year.
- Emergency incidents behind last year due to Covid-19. Run volume is back up.
- **(2018)** Assistance to Firefighter Grant with the awarded equipment grant the Department has received, programmed, installed and placed in service all radios. Due to best pricing after purchasing all radios there was a surplus of \$18,297.44. Chief has submitted a grant amendment to purchase 5 additional radios, 8 spare microphones and 10 spare antennas. The Department received the last five portables and accessories. They have been programmed and put in service. All grant money has been spent, still waiting on FEMA for close-out documents.
- **(2019)** Assistance to Firefighters Grant – Equipment Grant the Chief has put in for a \$1.2 million Quint. District was awarded \$761,904.76. Prudential Committee accepted grant subject to voter approval. Special District Meeting was held on September 23, 2020 and grant was approved along with the District's match and overmatch of \$558,095.30. Chief accepted the award with FEMA on September 23, 2020. Capital Improvement Committee dialed in final specifications. Pierce Mfg. drafted purchase contract for \$1,123,511.00 to date.
- Chief recently submitted an **(2019)** Assistance to Firefighters Grant – SAFER Program for a firefighter position. Was awarded the grant for \$305,225.88. This a three-year grant. The Prudential Committee voted to accept the grant subject to voter approval at their meeting of September 1, 2020. Special District was held September 23, 2020 where the grant was approved and so was \$18,220.00 in pre-employment costs. Chief accepted the award on September 23, 2020. Four candidates were interviewed November 2, 2020 after an offer of employment was extended to Michael Watts. The Fire Department is proceeding with pre-employment exams. An expected start date is December 2020 or January 2021.
- Will be submitting for MEMA Federal reimbursement for COVID expenses. Have completed applicant briefing with FEMA representative. Chief is itemizing equipment and personnel costs directly related COVID-19. This is ongoing with appropriately \$44,000 of expenses have been accumulated to date of which the federal government reimburses 75% of eligible expenses. Chief complete application and submitted it on October 13, 2020. It received a desk review and additional information was needed on October 28, 2020. Final data submission is due November 12, 2020.
- Staffing Study is ongoing. Report is estimated to be ready in late November/December.
- Marine 219 will be having its collars replaced November 16-20 by Safe Boats International. Through David Jones his tenant (Five Star) has offered the use of one of their buildings to facilitate the repair
- Fire Department has received new turnout gear. The old gear is over 10 years old and out of compliance. There is no market for the gear. The Chief would like to donate the gear to a volunteer fire department in upstate New York. Chief has a complete inventory of the gear and will have the department sign a liability waiver acknowledging that the gear is out of NFPA compliance.

Treasurer:

- Cash has been balanced to the bank and the general ledger with no variances for the month of October.
- Treasurer is on track to finish fiscal '21 under budget.
- Financial document has been sent to Financial Advisor for the Fire Department borrowing. Waiting on a notarized document from the assessor. Certified Clerk document have been sent to the Financial Adviser also. Bond sale upcoming next week. Funds should be available a few days after the sale. A payment of \$286,445.00 needs to be made with 15 days of signing the contract so the District can a prepayment discount of \$12,270.00. Treasurer will be out of the office until Monday but will response remotely by email as needed to expediate the borrowing process.
- The Assessor indicated that the classification hearings will be needed in the next couple of weeks once the state has certified property values. Treasurer will contact with dates once he gets information from the Assessor.
- The FY 20-20 audit is almost complete and should be received in the next two weeks.

Clerk:

- Budgets calendar have been added to minutes.

Prudential Committee:

- Due to the increase of virus cases the meetings may have to go back to zoom.

Motion made, seconded and passed unanimously by the Prudential Committee to adjourn the meeting.

NEXT Meeting is December 3, 2020

CAPITAL BUDGETS ARE DUE IN DECEMBER

PRELIMINARY OPERATIONAL BUDGETS ARE DUE IN JANUARY

FINAL OPERATIONAL BUDGETS AND PRELIMINARY WARRANT ARE DUE IN MARCH

REVIEW OF WARRANT WITH DISTRICT COUNSEL AND MODERATOR IS IN APRIL

ANNUAL MEETING IS IN MAY