

**BARNSTABLE FIRE DISTRICT
1841 PHINNEY'S LANE
BARNSTABLE, MA 02630**

PRUDENTIAL COMMITTEE OCTOBER 13, 2020

The meeting was called to order at 4:00 PM by Prudential Committee member Joshua Miller at the Water Department Office, 1841 Phinney's Lane, Barnstable. Also, in attendance was Prudential Committee member Andrew Miller, Water Commissioners David Jones, Steve Whitmore and Evelyn Basset, Water Superintendent Tom Rooney, Fire Chief Frank Pulsifer, Deputy Chief Rick Pfautz, Treasurer Rick Buffington and Clerk Charles Eager.

No public comment

Motion made, seconded and passed to approve the August 10, 2020 minutes, as amended. Amendment made to Treasurer's last bullet point, last sentence before motion, the sentence should read "These bills meet the policy criteria to be written off and the auditor has suggested we write them off on a yearly basis.

Water Department:

- Water Department is on budget for the year. Spent 23% over 25% of the year.
- Received a free pump motor for Well #1 from Cape and Vineyard Electric Cooperative (CVEC). After the pump has been connected the water will be pumped from the well to the PFAS levels.
- District did officially receive the \$200,000 grant from the state.
- Water Commissioners just had a teleconference with their engineer, Tom Sexton. He will be completing the Well #1 paperwork for the state's 0% interest loan.
- Also, discussed with Mr. Sexton the proposed housing units and box store proposed by NEW England Development next to the Wilken's Center. The Water Department doesn't have the water supply for the proposed 270 housing units. The company can put their own well in to supply the units or assist the District with a filtration system. The company has been in discussion with the town since April. A filter system for Wells 2 and 5 is approximately 13 million dollars.

Fire Department:

- Fire Department is on budget for the year.
- Emergency incidents behind last year due to Covid-19. Run volume is back up.
- **(2018)** Assistance to Firefighter Grant with the awarded equipment grant the Department has received, programmed, installed and placed in service all radios. Due to best pricing after purchasing all radios there was a surplus of \$18,297.44. Chief has submitted a grant amendment to purchase 5 additional radios, 8 spare microphones and 10 spare antennas. The Department

- received the last five portables and accessories. They have been programed and put in service. All grant money has been spent just waiting on FEMA for close-out documents.
- **(2019)** Assistance to Firefighters Grant – Equipment Grant the Chief has put in for a \$1.2 million Quint. District was awarded \$761,904.76. Prudential Committee accepted grant subject to voter approval. Special District Meeting was held on September 23, 2020 and grant was approved along with the District’s match and overmatch of \$558,095.30. Chief accepted the award with FEMA on September 23, 2020. Chief is working with the Capital Improvement Committee on final specifications and with Pierce Manufacturing on purchase contract. Probably sign a contract before the next Prudential Meeting. Buildout time is 11 to 12 months.
 - Chief recently submitted an **(2019)** Assistance to Firefighters Grant – SAFER Program for a firefighter position. Was awarded the grant for \$305,225.88. This a three-year grant. The Prudential Committee voted to accept the grant subject to voter approval at there meeting of September 1, 2020. Special District was held September 23, 2020 where the grant was approved and so was \$18,220.00 in pre-employment costs. Chief accepted the award on September 23, 2020. Job was posted on October 3 and 4 in the Cape Cod Times and social media. Deadline for applications is October 22, 2020. Interview date set for November 2, 2020. Should have a candidate’s name by next Prudential Committee meeting.
 - Chief submitted for **(2019)** Assistance to Firefighters Grant - COVID-19 Supplemental. Very limited on what it can be used for such as Personal Protective Equipment related to COVID-19. Submitted for \$22,708.00 for personal protective equipment and a decontamination machine. Fire Department received official turn-down letter from FEMA.
 - Will be submitting for MEMA Federal reimbursement for COVID expenses. Have completed applicant briefing with FEMA representative. Chief is itemizing equipment and personnel costs directly related COVID-19. This is ongoing with appropriately \$44,000 of expenses have been accumulated to date of which the federal government reimburses 75% of eligible expenses.
 - Staffing Study is ongoing. Report still estimated the to be ready in late October.
 - Contract signed with Specialty Vehicles for Ambulance 204 replacement. Ambulance will be similar to Ambulance 203. Delivery should be in May/June 2021.
 - Barnstable County Health Department held a drive thru flu clinic for Barnstable County on September 26, 2020 from 8 AM to noon. Nearly 600 vaccines were administered. Other than some early traffic issues, no problems were noted.
 - FY 2020 Ambulance CPE Program application period is open. District will be filing an application. The District should receive approximately \$117,000.00 in reimbursements.

Treasurer:

- Cash has been balanced to the bank and the general ledger for the month of September.
- Free Cash has been certified in the amount of \$309,454.
- 53% of budget spent by Treasurer but is on track to finish at or under budget.
- Town Assessor is looking for a date to conduct Classification Hearing using the Zoom application. He is looking at the week of October 26 – 30. Clerk requests Assessor provide a date as soon as possible due the Notice requirement. Treasurer will contract the Assessor.

Clerk:

- Nothing

Prudential Committee:

- Nothing

Motion made, seconded and passed unanimously by the Prudential Committee to adjourn the meeting.

NEXT Meeting is November 10, 2020

CAPITAL BUDGETS ARE DUE IN DECEMBER

PRELIMINARY OPERATIONAL BUDGETS ARE DUE IN JANUARY

FINAL OPERATIONAL BUDGETS AND PRELIMINARY WARRANT ARE DUE IN MARCH

REVIEW OF WARRANT WITH DISTRICT COUNSEL AND MODERATOR IS IN APRIL

ANNUAL MEETING IS IN MAY