

BFD BOARD OF WATER COMMISSIONERS MEETING MINUTES

September 13, 2022, AT THE WATER DEPARTMENT OFFICE.

PRESENT WERE: Board of Water Chairman Bassett, Commissioner Whitmore, and Commissioner Mason. Also present: Superintendent Thomas Rooney.

- Meeting called to order at 2:30 P.M.
- Warrants and payrolls signed.

Commissioner Mason **motioned** to approve the meeting minutes for August 9, 2022, **seconded** by Commissioner Whitmore. The **motion passed unanimously.** Commissioner Mason **motioned** to approve the meeting minutes for August 18, 2022, **seconded** by Commissioner Whitmore. The **motion passed unanimously.**

Superintendent Search

Superintendent Rooney informed the Board that he has not received any updates on the superintendent search from Municipal Resources Incorporated. Mr. Rooney explained that resumes will continue to be accepted until Monday September 26th at 9:00 A.M.

Superintendent presented the Board with a breakdown of the current pay rates and drinking water Certification levels of the Department's Operators. Mr. Rooney explained that Commissioner Mason requested the information at a previous meeting during discussions about the candidates for Acting Superintendent. He explained the Certification levels held by staff members. He also explained Ron Tivey is designated Primary Operator with the Massachusetts Department of Environmental Protection which oversees the operations of the water department.

Commissioner Whitmore suggested that Ron Tivey be offered the position of Acting Superintendent. Chairman Bassett asked if Ron would continue to work in the field along with administrative work? Mr. Rooney explained that the Primary Operator must be involved in the daily operations of the water system. Superintendent Rooney informed the Board that he would provide training and assistance to Mr. Tivey after his retirement. Chairman Bassett and Commissioner Mason agreed.

The Board discussed compensation that will be offered to Mr. Tivey to assume the position, and if the offer should be salary of hourly. The Board decided that the position should be compensated at an hourly basis.

Capital Projects Update

Superintendent Rooney informed the Board that negotiations with Robert B. Our regarding changes required for the Well #1 Project punch list. Mr. Rooney explained that an emergency annunciator consisting of a horn and a flashing light were installed on the interior of the building. He went on to say that the light and the horn should be located on the exterior of the building. Robert B. Our will discuss the cost of relocating the horn and light by Fall River Electric Company, the electrical contractor on the project.

Superintendent Rooney informed the Board that the water quality sampling results for Volatile Organic contaminants and Inorganic Organic Contaminants, required by MassDEP before the pumping station can be approved to produce water into the distribution system. Superintendent Rooney informed the Board that the number of lead and copper samples required by MassDEP will be increased from 20 samples every three years to 40 samples every six months due to the addition of Treatment at Well #1. Mr. Rooney explained that the water department has been operating under a Reduced Sampling Waiver for lead and copper sampling from MassDEP, but the waiver is being withdrawn because of the change in treatment at the site.

He went on to explain the samples must be taken as a "first draw sample" by homeowners on the water system at their residences. Mr. Rooney also discussed the Lead Service Line Inventory required by USEPA and MassDEP needed to demonstrate that the water Department does not have any lead service lines in the water system.

Superintendent Rooney also informed the Board that Water Department is discussions with the Fire Department regarding the Town of Barnstable Building Inspector's requirement for a fire suppression system for the new chemical addition building. The Building Inspector will not issue an Occupancy Permit until a waiver is granted. Mr. Rooney informed the Board the GZA Engineers is seeking to make the project "Fee Exempt" from the Town of Barnstable Building Department.

Superintendent Rooney informed the Board that the remaining items to be completed by Dig It Construction on the Emergency Interconnection Project should be completed in the next few weeks.

Superintendent Rooney informed the Board that requirements for backwash water from the filtration plant are still being developed. Mr. Rooney explained that there will be settling lagoons that will accumulate sludge that will be considered "hazardous waste" and that a disposal plan will need to be developed. The waste disposal plan will be revied by MassDEP as part of the filtration plant submittal. He explained that the sludge will need to be removed by a licensed waste hauler to an approved destruction site.

Superintendent Rooney informed the Board that the next step in the process of building the filtration plant is to develop engineering contracts for construction oversight. Mr. Rooney explained that an Owner's Project Manager will also be required be Massachusetts law because of the financial size of the project.

Matters Not Reasonably Anticipated By The Chair

Commissioner Whitmore discussed the Commonwealth of Massachusetts requirement to present a Sexual Harassment Policy to the Water Department Staff members annually. Superintendent Rooney explained that the District Treasurer Rick Buffington distributes the policies of the Barnstable Fire District in an employee handbook when a person is first hired. Mr. Whitmore asked if the Water Department should have its own policy? Prudential Committee Chairman William Jones joined the Meeting to say that his opinion is that the Prudential Committee should administer the employee polices for the Water Department, the Fire Department, and the Treasurer's office. Commissioner Whitmore concurred. Commissioner Mason asked for an update on the Department's efforts to obtain Federal ARPA funds being distributed by Barnstable County. Superintendent Rooney informed the Board that the he would submit a Letter Of Interest to the County Commissioners in the next few days,

Superintendent Rooney presented the Board with two optional meter requests. Chairman Bassett **motioned** to approve the Optional Meter Request for #1525 Hyannis Road, **seconded** by Commissioner Whitmore. The **motion passed unanimously.** Chairman Bassett **motioned** to approve the Optional Meter Request for #46 Bow Lane, **seconded** by Commissioner Whitmore. The **motion passed unanimously.**

There being no further business, Chairman Bassett asked for a motion to adjourn. Commissioner Mason **motioned** to adjourn the meeting, **seconded** by Commissioner Whitmore. The **motion passed unanimously.** The meeting adjourned at 3:31 p.m.

Respectfully Submitted,
Thomas Rooney