

BFD BOARD OF WATER COMMISSIONERS MEETING MINUTES

August 14, 2018 AT THE WATER DEPARTMENT OFFICE.

PRESENT WERE: Board of Water Commissioners: Chairman David Jones and Commissioner Bassett, and Commissioner Whitmore. Also present: Superintendent Thomas Rooney.

- Meeting called to order at 2:32 P.M.
- Warrants and payrolls signed.
- Collectors End of Month Report reviewed and signed
- Superintendent's Projects Report reviewed

Chairman Jones asked for a motion to accept the previous Meeting Minutes. Commissioner Whitmore **motioned** to accept the Meeting Minutes from April 10, 2018, **seconded** by Chairman Jones. The **motion passed unanimously.**

Capital Improvement Projects

Superintendent Rooney discussed the remaining items to be completed for the office remodeling. The Board discussed shutters, storm doors, gutters, painting, retaining wall, and new signage. Mr. Rooney described some items that had been completed. A new handrail was installed adjacent to the front door step. The Office was rekeyed with a new key system. Mr. Rooney explained that all of the buildings belonging to the Water Department were rekeyed and the door locks were serviced. A new SCADA antenna was install on the office after the building siding was replaced.

Superintendent Rooney informed the Board that the site work for the tank project had been completed. He discussed the remaining site work to restore the roadway around the tanks. Mr. Rooney informed the Board that the tank painting contractor asked that the remaining site work be done at the end of the project. Mr. Rooney informed the Board that it was determined that an additional base coat of paint would be need for both tanks at an additional coast of approximately \$47,000.00. He explained that some additional security items in the contract would be removed to offset the increase. Chairman Jones informed the Superintendent to complete the security measures if funds were available at the end of the project. Mr. Rooney informed the Board the security cameras will be installed at the temporary fire pump, and the cameras will be relocated to the tank site at the end of the project. Mr. Rooney discussed the replacement of the ladder on tank#3 rather than attempting to rehabilitate the current ladder which is heavily corroded.

Chairman Jones asked for a progress report on the Gate Improvement Project for Barnstable Village. Superintendent Rooney informed the Board that the Engineering firm was researching the underground utility conflicts in order to develop a Request for Bids.

Mr. Rooney discussed the infrastructure improvement project that the Town of Barnstable is conducting in the area of Independence Park. He informed the board that there will be alterations to the water system as part of the project.

Mr. Rooney informed the Board that Stantech Engineering is trying to obtain a grant for the Water Department to develop an improved Asset Management Program.

Water Quality

Superintendent Rooney informed the Board members that there are proposed changes to the MassDEP Regulations regarding the Maximum Containment Levels of PFOS. The Board discussed the need to additional sampling to determine if the changes will affect the Water Department. Mr. Rooney also discussed potential changes to the regulations regarding Manganese also.

Staff Performance Review

The Board reviewed Performance Reviews developed by the Superintendent for the Water Department Staff. The Board discussed the reviews. Chairman Jones asked for a motion to approve the salary increases. Commissioner Whitmore **motioned** to approve the increases as discussed, **seconded** by Chairman Jones. The **motion passed.**

Abatement Requests

Superintendent Rooney informed the Board that he had consulted with District Counsel Charles Sabbat regarding the customer Abatement Request. Attorney Sabbat recommended that the Statute of Limitations of contracts is six years. Chairman Jones asked for a motion. Commissioner Whitmore **motioned** to credit the customer's account for six years of Two User Fees, **seconded** by Commissioner Bassett. The **motion passed unanimously.**

Fire District Website

Superintendent Rooney informed the Board that a vendor was selected to develop new website for the Fire District, and that the work to develop the new website had begun.

Optional Meter Request

The Board reviewed an Optional Meter Request from 939 Mary Dunn Road, 6 Commerce Road, and 72 Bayview Road. Chairman Jones asked for a motion. Commissioner Whitmore **motioned** to approve the requests, seconded by Commissioner Bassett. The **motion passed unanimously.**

Matters not reasonably anticipated by the Chair

The Board discussed an accommodation for a storm damaged house to be placed on Service Standby. The Board approved the accommodation.

The Board discussed a new phone system for the Water Department Building.

There being no further business, Chairman Jones asked for a motion to adjourn the meeting. Commissioner Whitmore **motioned** to adjourn the meeting, **seconded** by Commissioner Bassett. The **motion passed unanimously.** The meeting adjourned at 4:50 p.m.

Respectfully Submitted,
Thomas Rooney