

BFD BOARD OF WATER COMMISSIONERS MEETING MINUTES

August 1, 2017 AT THE WATER DEPARTMENT OFFICE.

PRESENT WERE: Board of Water Commissioners: Chairman David Jones, Commissioner Bassett, and Commissioner Stephen Whitmore. Also present: Superintendent Thomas Rooney.

- Meeting called to order at 2:35 P.M.

Superintendent Rooney began the meeting by showing the Board the piping that caused a leak on Goodview Avenue. Mr. Rooney updated the Board on the Conservation Restriction for Breed's Hill Road. Mr. Rooney informed that Board that Hyannis Water is seeking a new well location that could be within the District. Mr. Rooney informed the Board that a representative from Utility Cloud provided addition training at no cost to the District. Chairman Jones suggested that one employee be responsible for developing the Department's use of the Utility Cloud Program. Mr. Rooney responded that the Senior Operator has taken lead in improving the Department's use of the program.

Annual Employee Performance Evaluations

Superintendent Rooney informed the Board that he and Commissioner Whitmore refined the employee goals in the performance reviews. The Board reviewed the Superintendent Rooney employee evaluations. Mr. Rooney presented the Board with a wage comparison with other Cape Cod water departments. Mr. Rooney also presented a revised wage scale. Commissioner Bassett suggested the Board provide one time stipends rather than a larger pay raise. Chairman Jones stated his view that there should be incentives for employees to improve their performance. The Board granted 3% merit increases to two of the staff, a larger raise for one staff member and performance incentive payment to two employees who performed above and beyond expectations. Chairman Jones asked for a motion to grant the Superintendent a salary increase. Commissioner Whitmore **motioned** to grant the Superintendent a 3% salary increase, **seconded** by Commissioner Bassett. The **motion passed unanimously**

Matters not reasonably anticipated by the Chair

Chairman Jones asked Superintendent Rooney for an update on the office remodeling project. Mr. Rooney informed the Board that he was waiting for the lead paint and asbestos report from Wilcox and Barton engineers.

Mr. Rooney also informed the Board that he had developed a response to a newspaper article regarding drinking water contaminants. Chairman Jones informed those present that he had received a call from a concerned customer. Mr. Jones asked which well had an increase in Pfos, and when the last test date was? Superintendent Rooney responded that Well #4 had increased from 7.6 parts per trillion to 24.6 parts per trillion, and the well was last tested for Pfos and Pfoa on 5/18/17. He went on to say that the EPA Health Advisory is 70 parts per trillion.

Chairman Jones asked Superintendent Rooney if he had looked into the reverse 911 program? Mr. Rooney responded that he had, and the District is welcome to use the reverse 911 system.

Commissioner Bassett asked which employees are allowed to take their work vehicle home. Mr. Rooney replied that the Senior Operator and the on call person are allowed to take their truck home.

Superintendent Rooney presented the Board with four Optional Meter Requests. Three requests were from the County of Barnstable for the County Complex, and one request was for #1795 Phinney's Lane. Chairman Jones asked for a motion to approve the Optional Meter Requests. Commissioner Whitmore **motioned** to approve the requests, **seconded** by Commissioner Bassett. The **motion passed unanimously.**

Superintendent Rooney asked the Board if they would like to meet before the Prudential Committee Meeting the following week. Chairman Jones responded that he would leave the need for another meeting up to the discretion of the Superintendent. Mr. Rooney stated that he did not foresee the need for another meeting.

There being no further business, Chairman Jones asked for a motion to adjourn the meeting. Commissioner Bassett **motioned** to adjourn the meeting, **seconded** by Commissioner Whitmore. The **motion passed unanimously.** The meeting adjourned at 3:40 p.m.

*Respectfully Submitted,
Thomas Rooney*