

BFD BOARD OF WATER COMMISSIONERS MEETING MINUTES

January 9, 2018 AT THE WATER DEPARTMENT OFFICE.

PRESENT WERE: Board of Water Commissioners: Chairman David Jones and Commissioner Bassett, and Commissioner Whitmore. Also present: Superintendent Thomas Rooney.

- Meeting called to order at 2:35 P.M.
- Warrants and payrolls signed.
- Collectors End of Month Report reviewed and signed
- Superintendent's Projects Report reviewed

Chairman Jones asked for a motion to accept the previous Meeting Minutes. Commissioner Bassett **motioned** to accept the Meeting Minutes from December 12, 2018, **seconded** by Commissioner Whitmore. The **motion passed unanimously.**

Solar Panel Update

Superintendent Rooney informed the Board that he had contacted the Town of Barnstable Collector Maureen Niemi to request the amounts of Personal Property Taxes from the solar project that were returned to the Fire District. He went on to say that he had also spoken with the District's legal counsel in regard to the tax reimbursements. Mr. Rooney detailed the sequence of events in trying to resolve the issue. Commissioner Whitmore asked if the District should wait to see if the owner of the demand payment. Mr. Rooney responded that the District had received an invoice for tax reimbursement, and that the District is contractually obligated to return the tax payments. He went on to say that the liability is from prior fiscal year's which makes matters more complicated. Chairman Jones stated his opinion that the District is in a unique situation since the other entities involved are Town governments.

Capital Improvement Projects

Superintendent Rooney provided the Board with written explanation of the two proposed FY-19 Capital Projects developed for the Prudential Committee. Chairman Jones discussed the need to have the Bid for the office remodel bid go out in February.

District Annual Report

The Board reviewed the Water Department's Fy-17 Annual Report. Commissioner Whitmore **motioned** to approve the Report for publication, **seconded** by Commissioner Bassett. The **motion passed unanimously.**

Draft FY-19 Operations Budget

Superintendent Rooney provided the Board with a draft budget for the Department's FY-19 Operations Budget. Mr. Rooney also provided the Board with breakdown of FY-18 budget line items balances for the first half of the fiscal year. He went on to explain that the examination of the current balances was used to adjust the amounts allocated to each line item in the proposed budget.

Commissioner Bassett asked why an outside contractor is needed to produce usage bills. Superintendent Rooney explained that the Department has a meter reading system and billing system that have to work together to create usage charges. He also explained that the readings obtained have to be reviewed for errors requiring a determination if the error is a software problem of false reading.

Chairman Jones asked for a motion to approve the proposed Draft Budget. Commissioner Bassett **motioned** to approve the budget, **seconded** by Commissioner Whitmore. The **motion passed unanimously.**

Additional Sampling Around the District Wells

Superintendent Rooney explained the need to conduct an investigation of potential sources of contamination around the District's Wellfields. Mr. Rooney informed the Board that the recent samples did not detect any abnormal results.

Matters not reasonably anticipated by the Chair

Superintendent Rooney informed the Board that he had consulted with the District's Attorney regarding proposed Hyannis Water System wells. Mr. Rooney informed the Board that he did not foresee any negative impacts for the District.

Superintendent Rooney presented an Abatement Request from the owner of 11 Freezer Road. After reviewing the request, the Board asked that the Collector to ask the owner provide additional information, and tabled the discussion.

Superintendent Rooney presented an Optional Meter Request for 11 Freezer Road. Chairman Jones **motioned** to approve the request, **seconded** by Commissioner Whitmore.

There being no further business, Chairman Jones asked for a motion to adjourn the meeting. Commissioner Whitmore **motioned** to adjourn the meeting, **seconded** by Commissioner Bassett. The **motion passed unanimously.** The meeting adjourned at 3:40 p.m.

*Respectfully Submitted,
Thomas Rooney*